

# MCPC Subdivision and Land Development Review Checklist

Monroe County Planning Commission  
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### Plan Completeness Requirements

Date Received

- 1 paper copy plan set for Minor Subdivisions
- 1 paper copy plan set and 1 digital copy plan set for Major Subdivisions and LDPs.
- 1 digital copy of other supporting documents
- Completed MCPC Review Checklist
- Fee (\$500 – LDP/Major Subdivision) (\$50 – Minor Subdivision)

### General Information:

**Project Name and Municipality:** \_\_\_\_\_

**Property Location:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_

**Tax ID:** \_\_\_\_\_

**Owner/Applicant:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Plan Prepared By:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Brief description of project:** \_\_\_\_\_  
\_\_\_\_\_

### Site Information:

**Application Type: (Land Development, Major Subdivision, etc.....)** \_\_\_\_\_

**Is County completion of Planning Module Component 4B being requested as part of this plan? (YES/NO)**

**Development Type: (single-family, multi-family, commercial, etc.....)** \_\_\_\_\_

**Total Acreage of Site/Square Footage of Proposed Structures:** \_\_\_\_\_

**Number of lots or units:** \_\_\_\_\_

**Building Height/No. of Stories:** \_\_\_\_\_

**Length of new roads:** \_\_\_\_\_

**Zoning Use Class:** \_\_\_ Permitted

**% Impervious:** \_\_\_\_\_

\_\_\_ Conditional

\_\_\_ Special Exception

**Parking: (required/proposed/existing)** \_\_\_\_\_

**Has this plan been previously submitted/revised, if yes when:** \_\_\_\_\_

**Method of Water Supply and provider:** \_\_\_\_\_

**Method of Sewage Disposal and provider:** \_\_\_\_\_

**Fire Protection:** \_\_\_\_\_

**Is public transportation available in this area? \_\_\_\_\_ If yes, describe any pick-up/drop-off points, bus shelters,**

**etc. being proposed.** \_\_\_\_\_

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*Ordinance Consistency:* (Attach additional sheets if necessary)

**Are any variances from the Municipal Zoning Ordinance required? (YES/NO)**

If yes, please describe. \_\_\_\_\_

**Are any waivers from the Municipal Subdivision and Land Development Ordinance required? (YES/NO)**

If yes, please describe. \_\_\_\_\_

**If the Municipality has adopted an Official Map (Article IV of the Pennsylvania Municipalities Planning Code (PMPC)), is this property identified for consideration? \_\_\_\_\_**

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*Plan Consistency:* (Attach additional sheets if necessary)

**How is this project consistent with the Regional or Municipal Comprehensive Plan?**

**How is this project consistent with the Monroe 2030 Comprehensive Plan, December 2014? (Refer to sections within the Comprehensive Plan) \*Comprehensive Plan available on the website - [www.monroecountypa.gov](http://www.monroecountypa.gov)**

**How is this project consistent with the Monroe County Open Space Plan, December 2014? (Refer to sections within the Open Space Plan) \*Open Space Plan available on the website - [www.monroecountypa.gov](http://www.monroecountypa.gov)**

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*Natural Features and Environmental Information:*

	YES/NO	AREA	IMPACT PROPOSED?
WETLAND AREAS*			
STEEP SLOPE AREAS			
FLOODPLAIN			
HYDRIC SOILS			
PRIME AG SOILS			
NATURAL AREAS INVENTORY			
POTENTIAL CONSERVED LAND			
PA NATURAL DIVERSITY INVENTORY			

\*If yes, indicate name of consultant responsible for delineation and indicate if Army Corps of Engineers has jurisdiction. \_\_\_\_\_

Amount of Open Space proposed, if any: \_\_\_\_\_ Has any landscaping been proposed? \_\_\_\_\_

*Note:* Final plans that are not substantially revised from a previously approved preliminary plan do not need to be submitted for review, unless required by municipal ordinance.