



MONROE COUNTY BOARD OF COMMISSIONERS  
AGENDA  
February 18, 2026

Open meeting 9:30 a.m.

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Assessment Corrections to the Duplicate, Deborah Storman, Chief Assessor

**OLD BUSINESS**

Approve the minutes of February 4, 2026, Commissioners' Meeting

**PROCLAMATIONS AND CERTIFICATES**

None

**NEW BUSINESS**

**1) Personnel:**

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
  - i) Sheriff's Office Overtime Report for the pay period ending 02/08/2026
    - (1) Deputies – 54.25 hours
    - (2) Security – 27.50 hours
    - (3) Clerks – 29.75 hours

**2) Electronic Financial Transactions (Ratify):**

- a) Vouchers Payable:
  - i) Dated 02/06/2026 in the amount of \$1,258,880.35
  - ii) Dated 02/13/2026 in the amount of \$567,276.95
- b) Gross Payroll:
  - i) For pay period ending 02/08/2026 in the amount of \$1,523,379.77
- c) Healthcare Benefits Payments:
  - i) Highmark Blue Cross/Blue Shield:
    - (1) Dated 02/04/2026 in the amount of \$106,537.58
    - (2) Dated 02/10/2026 in the amount of \$82,555.47
  - ii) Geisinger:
    - (1) Dated 02/09/2026 in the amount of \$89,161.36
  - iii) Dental Claims:
    - (1) Dated 02/06/2026 in the amount of \$9,542.15
  - iv) Flexible Spending Account:
    - (1) Dated 02/06/2026 in the amount of \$2,936.01
    - (2) Dated 02/12/2026 in the amount of \$206.25

**3) Travel Authorizations (Approve/Ratify):**

- a) Approve/Ratify the Travel Request Report – Planning

**4) Children and Youth Services:**

- a) Approve the following Purchase of Service Agreements for the term 07/01/2025-06/30/2026:
  - i) Community Specialists Corp, DBA The Academy – contract limit \$100,000.00 (residential treatment)
  - ii) Summit School, DBA Summit Academy – contract limit \$275,000.00 (residential treatment)
  - iii) Strong Bonds Group Living, LLC – contract limit \$200,000.00 (group home)
  - iv) Lighthouse Family Youth Agency – contract limit \$200,000.00 (group home)
  - v) Northampton County Juvenile Justice Center – contract limit \$880,000.00 (secure detention program)

- vi) Taylor & Talyor Group Home, LLC – contract limit \$150,000.00 (residential group home)
- b) Approve Adoption Assistance Agreements for the following:
  - i) G.A.
  - ii) F.W.

**5) Commissioners' Office:**

- a) Approve the Budget Adjustment Report dated 02/18/2026 totaling \$74,611.00
- b) Approve request from Scouting America, Minsi Trails Council to use Courthouse Square on March 12, 2026, at 4:45 p.m. to hold a flag raising ceremony (contingent upon receipt of current certificate of insurance)
- c) Approve payment \$45,000.00 to the West End Fair for the 2026 3-day, July 4<sup>th</sup> Celebration/All-American Picnic from the hotel tax fund
- d) Approve the following Opioid Grant from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
  - i) Memorandum of Understanding and Agreement with We Have a Choice Recovery House for Men, LLC (Justin's House) for transportation assistance in the amount of \$2,500.00 (Ratify)
- e) Nominate Chris Barrett and Debra Raneri to the Northeastern Pennsylvania Alliance (NEPA) Board of Directors with new terms to expire June 30, 2028
- f) Authorize chief clerk to advertise the rescheduled Board of Prison Inspectors meeting of March 10, 2026, to March 13, 2026, at 8:00 a.m.
- g) Add the following Vendors to the County List of Approved Vendors:
  - i) Aging:
    - (1) Beverly J. Braxton-Cannon
    - (2) Catalina Maldonado
  - ii) Emergency Management:
    - (1) J.O.M. Electric
    - (2) Jason Abusio
  - iii) District Attorney:
    - (1) Reliable Copy Service, Inc.

**6) Control Center:**

- a) Execute the 2025 Statewide Interconnectivity Grant Agreement with PA Emergency Management Agency for the period 01/01/2026 through 12/31/2026 in the amount of \$857,950.73

**7) Controller:**

- a) Approve agreement with ADP for additional management reports in the amount of \$728.00 per year, required for retirement calculations

**8) Correctional Facility:**

- a) Ratify the Range Rental Contract and Billing Agreement with Blue Ridge Cherry Valley Rod and Gun Club, Inc. for the period 01/01/2026 through 12/31/2026 in the amount of \$3,000.00

**9) Fiscal/Grants:**

- a) Approve the 2025-2026 Hazardous Materials Emergency Preparedness Grant in the total amount of \$18,100.00 for the period 10/01/2025 through 09/30/2026, with county match of \$3,620.00 and Authorize the Fiscal Director, Jennifer Barclay to electronically sign the agreement
- b) Approve the 2025/26 Medical Assistance Transportation Program (MATP) 2<sup>nd</sup> quarter report in the amount of \$117,905.15
- c) Authorization for Fiscal Director, Jennifer Barclay to electronically sign the 2026 Mosquito-borne Disease Control Contract in the amount of \$141,676.00 for the period 01/01/2026 through 12/31/2026
- d) Authorization for Grants Manager, Ashley Kerrick to electronically sign the FY 2025-2026 Intermediate Punishment Contract #2025-IP-ST 47565 in the amount of \$90,000.00 for the period 07/01/2025 through 06/30/2026
- e) Ratify authorization for Fiscal Director, Jennifer Barclay to electronically sign the 2025-2026 Emergency Solutions Grant (ESG) contract C00096323 in the amount of \$232,500.00 for the period 12/18/2025 through 06/30/2027

- f) Approve the Emergency Solution Grant 2025-2027 Sub-recipient allocations in the amount of \$232,500.00 (\$223,781.25 agencies and \$8,718.75 administration) for the period 12/18/2025-06/30/2027

Emergency Shelter -	RHD-Street 2 Feet	Operations & Essential Services	\$ 42,093.25
Emergency Shelter -	Family Promise	Operations	\$ 24,615.94
Emergency Shelter -	Safe Monroe	Operations	\$ 6,713.44
Emergency Shelter-	Stroudsburg Wesleyan Church	Operations & Essential Services	\$ 29,091.56
Rapid Rehousing -	Pocono Area Transitional Housing	Services, Financial & Rental Assistance	\$ 51,469.69
Rapid Rehousing-	Pike County Human Services	Services, Financial & Rental Assistance	\$ 19,021.40
Street Outreach-	RHD- Street 2 Feet	Operations & Essential Services	\$ 31,754.56
Homeless Prevention-	Pike County Human Services	Services, Financial & Rental Assistance	\$ 19,021.41
<b>Total</b>			<b>\$223,781.25</b>

**10) Information Technology and Services:**

- a) Approve statement of work with Paperless Solutions, Inc. for CourtPro case management services for a five-year period at rates as follows:
  - i) Year 1 Adjusted total \$79,350.00
  - ii) Year 2 Subscription \$32,130.00
  - iii) Year 3 Subscription \$33,737.00
  - iv) Year 4 Subscription \$35,423.00
  - v) Year 5 Subscription \$37,194.00
- b) Approve professional service agreement with Tyler Technologies for financial training in the amount of \$878.00
- c) Approve 1<sup>st</sup> Amendment to Technical Services Agreement with Zito Business increasing the bandwidth between 701 Main Street and 1 Quaker Plaza at monthly cost of \$1,500.00, contract remains through 08/27/2027

**11) Planning Commission:**

- a) Approve changes to the Planning Commission By-Laws as approved and requested by the Planning Commission Board
- b) Reappoint Rodger McFadden and Richard Schlameuss to the Board with new terms to expire December 31, 2029

**12) Probation:**

- a) Execute Master Services Agreement with GovAI Software Solutions LLC to provide software services, technical support, and training through 12/31/2026 in the amount of \$9,560.00
- b) Ratify the Range Rental Contract and Billing Agreement with Blue Ridge Cherry Valley Rod and Gun Club, Inc. for the period 01/01/2026 through 12/31/2026 in the amount of \$600.00

**13) Capital Outlay Purchases:**

- a) Approve the Capital Purchases Report dated 2/18/2026 totaling \$31,525.72

**Miscellaneous**

**Public Comment**

**Other Meetings**

Salary Board 11:00 a.m.  
 Retirement Board 1:30 p.m.