



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
December 18, 2024

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Corrections to the Duplicate, Deborah Storman, Chief Assessor

OLD BUSINESS

Approve the minutes of the 12/04/2024 Commissioners’ Meeting

PROCLAMATIONS AND CERTIFICATES

Zachary Robert Fritz – Eagle Scout
Martha Robbins – 26 years of service
Robert Angradi – 40 years of service

NEW BUSINESS

1) Personnel:

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff’s Office Overtime Report for the period ending 12/01/2024
 - (1) Deputies – 24.50 hours
 - (2) Security – 83 hours
 - (3) Clerks – 12 hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) \$2,225,824.07 dated 11/29/2024
 - ii) \$289,102.15 dated 12/06/2024
 - iii) \$5,211,521.47 dated 12/13/2024
- b) Gross Payroll:
 - i) \$1,408,992.95 for pay period ending 12/01/2024
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) \$102,545.38 dated 11/26/2024
 - (2) \$5.15 dated 11/26/2024
 - (3) \$110,997.99 dated 12/03/2024
 - (4) \$76,358.31 dated 12/11/2024
 - ii) Geisinger:
 - (1) \$62,738.64 dated 11/26/2024
 - (2) \$116,816.87 dated 12/03/2024
 - (3) \$133,599.98 dated 12/11/2024
 - iii) Dental Claims:
 - (1) \$7,686.82 dated 12/06/2024
 - (2) \$7,949.42 dated 12/17/2024
 - iv) Flexible Spending Account:
 - (1) \$297.73 dated 12/06/2024
 - (2) \$576.57 dated 12/13/2024

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – Conservation District

4) Area Agency on Aging:

- a) Appoint the following to the AmeriCorps Seniors RSVP Advisory Board with a term to expire 12/31/2027:
 - i) Rosalie S. Richardson
 - ii) Debra Kennelly
 - iii) Madelyn Wisby
- b) Approve Memorandum of Understanding with the Retired and Senior Volunteer Program and AmeriCorps Seniors to continue RSVP as an authorized volunteer program for the period 01/01/2025 through 12/31/2027

5) Carbon-Monroe-Pike Drug and Alcohol Commission:

- a) Execute a Professional Services Agreement for forty hours (40 hours) a week of treatment and case management services from a Drug and Alcohol Treatment Specialist at Monroe County Correctional Facility for the period of January 1, 2025, through December 31, 2025, at a rate of \$72,140.00 to be paid over twelve (12) equal monthly payments from the Opioid Settlement Funds
- b) Execute a Professional Services Agreement for services through its Drug and Alcohol Recovery Support Specialist to lead local opioid remediation efforts for the period January 1, 2025, through December 31, 2025, at a rate of \$76,268.00 to be paid over twelve (12) equal monthly payments from the Opioid Settlement Funds

6) Children and Youth Services:

- a) Ratify an Amendment to the existing Proposed Purchase of Service Agreement M-2024-277 dated 09/04/2024 for the period 07/01/2024 – 06/30/2025 reflecting a rate decrease to CRR Room and Board
- b) Approve Professional Services Agreement with CSI Corporate Security and Investigation, LLC for the period July 1, 2024, through June 30, 2025, in the amount \$150,000.00 (Caseworker and investigation support services)
- c) Approve Purchase of Services Agreement with Children’s Choice, Inc. for the period July 1, 2024, through June 30, 2025, in the amount \$200,000.00 (Foster Care Services)
- d) Approve Purchase of Services Agreement with ChildFirst Services, Inc. for the period July 1, 2024, through June 30, 2025, in the amount \$190,000.00 (Residential Group Home Services)
- e) Approve the following Adoption Assistance Agreements:
 - i) A.G.
 - ii) M.M.

7) Commissioners’ Office:

- a) Ratify the Budget Adjustment Report dated 12/06/2024 totaling \$67,280.00
- b) Approve the Budget Adjustment Report dated 12/12/2024 totaling \$339,523.00
- c) Ratify settlement agreement and release of claims with County of Monroe, TWK Construction, Inc., CGL Companies, LLC Nelson Worldwide LLC and Lobar Inc
- d) Authorize the Chief Clerk to advertise for Request for Proposals for The Community Partnership for Gun Safety Branding and Marketing Services
- e) Approve Certification for Intergovernmental Transfer Agreement in the amount of \$1,793,967.00 to Pleasant Valley Manor
- f) Approve Change Order #2 with South Shore Construction, LLC in the total amount of \$32,350.00 for additional ramp/wall demo, recaulking of west wall building
- g) Adopt a Resolution Concerning Local Economic Revitalization Tax Assistance (LERTA) for Stroudsburg Borough
- h) Approve Master Services Agreement with Ring Central for the period 12/19/2024 through 5/19/2031 at a rate of \$11,531.00 per month and a one-time fee of \$1,088.00 to provide cloud based phone service
- i) Approve payment of \$24,427.79 to We Have a Choice Recovery House for Men, LLC from Substance Abuse Education and Demand Reduction Fund (SAEDRF) for purchase of vehicle and related expenses
- j) Approve proposal from Kudu Creative in the amount not to exceed \$262,917.20, for a period of one year to 12/31/25, to perform a Fentanyl Awareness Campaign in Monroe County
- k) Add/Ratify the following Vendors to the County List of Approved Vendors:
 - i) Commissioners
 - (1) TWK Construction Co. Inc.
 - ii) MCCF
 - (1) Millennium Access Control Technology
 - iii) Public Defender
 - (1) County of Fayette
 - iv) ITS

- (1) Ring Central, Inc.
- (2) Zoom Communications, Inc.

8) Fiscal/Grants

- a) Approve updated Monroe & Pike Counties Community Service Administrative Board (CSAB) By-Laws per the DCED Tripartite Board Compliance Directive which reduced the board seat number requirement from 15 members to 12 members
- b) Approve the CSBG 2025 Sub-recipient Allocations as follows:

| <u>Monroe</u> | | 2025 Agency Allocation |
|--|---|-------------------------------|
| CSS-Shepherd's Maternity Home | - | \$ 10,000 |
| Family Promise of Monroe County | - | \$ 75,000 |
| Monroe County Meals on Wheels | - | \$ 20,000 |
| Pocono Area Transitional Housing | - | \$ 33,500 |
| Pleasant Valley Ecumenical Network (NEW) | | \$ 15,000 |
| Pocono Services for Families & Children | - | \$ 55,000 |
| Resources for Human Development | - | \$ 30,000 |
| Safe Monroe (NEW) | | \$ 28,000 |
| Salvation Army-Housing-Emergency Services | - | \$ 17,282 |
| Salvation Army-Housing-Direct Rental Assistance | - | \$ 60,000 |
| Salvation Army-Housing-Direct Utility Assistance | - | \$ 18,607 |
| Stroud Region OpenSpace & Rec Commission | - | \$ 7,000 |
| MONROE COUNTY TOTAL: | - | \$ 369,389 |
| <u>Pike</u> | | |
| Center for Developmental Disabilities | - | \$ 20,000 |
| Center for Developmental Disabilities (Mental Health) (NEW) | - | \$ 15,000 |
| Pike County Developmental Center | - | \$ 32,323 |
| Pike County Human Services | | \$ 25,000 |
| PIKE COUNTY TOTAL | - | \$ 92,323 |
| TOTAL | | \$ 461,712 |

9) Office of Emergency Management:

- a) Ratify FEMA closeout of DR-4506 Covid – 19 Grant Small Project in the amount of \$33,651.77
- b) Acknowledge Amendment of the 2023 9-1-1 Statewide Interconnectivity Funding Grant Award PEMA 2023-116 extension to 12/31/2025

10) Information Technology and Services:

- a) Execute addendum Service Enhancement Request No. 11 to the contract with Avenu for Information Technology Services through 12/31/2030 in the amount of \$259,754.86 monthly for January 2025 through August 2025 and \$260,527.06 monthly September 2025 through December 2025 with years 2026 through 2030 at rates listed on "Exhibit D"

11) Monroe County Correctional Facility:

- a) Execute the Savin Maintenance and Service Agreement with the PA District Attorneys Institute for the period of January 1, 2025, through December 31, 2025, to continue to provide victim notification related to incarcerated individuals

12) Monroe County Transportation Authority:

- a) Approve the 2024/25 Medical Assistance Transportation Program (MATP) 1st quarter report in the amount of \$182,637.90

13) Planning Commission:

- a) Acknowledge receipt of the 2024 Monroe County Water Quality Study as prepared in partnership with the Conservation District and Planning Commission

14) Capital Purchases:

- a) Ratify the Capital Purchases Report dated 12/04/2024 totaling \$67,280.00

15) Computer Capital Purchases:

- a) Ratify the Computer Capital Purchases Report dated 12/12/2024 totaling \$1,197.73
- b) Approve the Computer Capital Purchases Report dated 12/12/2024 totaling \$6,594.61

Miscellaneous

Public Comment

Other Meetings

| | |
|----------|----------------------|
| 10:00 am | 2025 Budget Adoption |
| 10:30 am | Salary Board |
| 1:30 pm | Retirement Board |