



MONROE COUNTY BOARD OF COMMISSIONERS
June 5, 2024

The regular meeting of the Monroe County Board of Commissioners was held on June 5, 2024, in the Commissioners' Public Meeting Room at the Monroe County Administrative Center with the following present: Chairman John D. Christy, Vice-Chairman David C. Parker, Commissioner Sharon S. Laverdure, Solicitor Deborah L. Huffman, Chief Clerk/Administrator Robert J. Gress, Administrative Secretary Cindy Cook.

Chairman Christy called the meet to order at 9:30 a.m. with a moment of silence followed by the pledge of allegiance to the flag.

Chairman Christy asked if there was any public comment on agenda items.

Chairman Christy read the rules for public comment at all public meetings of the county.

Theresa Pesce asked for explanation of the agreement with American Program Bureau Inc. Commissioner Christy stated it was part of the opioid settlement program and a speaker would be coming to the high schools to present a program as well as a community event. Ms. Pesce asked for further clarification about the program. Vice-Chairman Parker gave further clarification about the program and stated Chris Herren will be the speaker. Vice-Chairman Parker also noted that Susquehanna County had the same speaker and a commissioner from Susquehanna County reported the program was very impactful in their county.

M-2024-171 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the minutes of the 05/15/2024 Commissioners' Meeting.

M-2024-172 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to amend Motion 2024-152 dated 05/01/2024 to reflect the deletion of the Public Defender's request for a mobile file cart for a decrease of \$301.04.

M-2024-173 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to amend Motion 2024-163 dated 05/15/2024 to update the Midlantic Engineering proposal to include Geotechnical Engineering Services at the Wastewater Facility Site at Pleasant Valley Manor with the new total estimated fee not to exceed \$16,900.00.

Chairman Christy explained the change in the Midlantic proposal to include the sewage treatment plant.

M-2024-174 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to adopt the following certificates of special recognition:

Christian Santos - Eagle Scout
Daniel Perez – Achievement in Music Production

Chairman Christy and Vice-Chairman Parker stated that Daniel Perez was a graduate from Stroudsburg High School and was now a music producer in Los Angeles. Mr. Perez returned to the Stroudsburg area to award three (3) scholarships to music students at Stroudsburg High School.

M-2024-175 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

- 1) Personnel:**
 - a) Agenda:

NAME:	DEPARTMENT:	POSITION:	DATE:	REASON:
NEW HIRES:				
Aaliyah Robayo	Career Link	Laborer	6/24/24	New Hire
Abena Audo	Career Link	Laborer	6/24/24	Rehire
Abigail Mills	Career Link	Laborer	6/24/24	New Hire
Aidan Morales	Career Link	Laborer	6/24/24	Rehire
Aidan O'Toole	Career Link	Laborer	6/24/24	New Hire
Aiden Verge	Career Link	Laborer	6/24/24	New Hire
Alani Charles-Job	Career Link	Laborer	6/24/24	New Hire
Alani Christian	Career Link	Laborer	6/24/24	New Hire
Alexander Gonzalez	Career Link	Laborer	6/24/24	New Hire
Alivia Thomas	Career Link	Laborer	6/24/24	Rehire
Angelica Nunez	Career Link	Laborer	6/24/24	Rehire
Antoinette Griffith	Career Link	Laborer	6/24/24	New Hire
Arthur Jones	Career Link	Supervisor	6/24/24	Rehire
Ashlynn Bach	Career Link	Laborer	6/24/24	New Hire
Brandon Daniel	Career Link	Laborer	6/24/24	New Hire
Catherine Park	Career Link	Laborer	6/24/24	New Hire
Christopher Glenn	Career Link	Laborer	6/24/24	New Hire
Ciara Avila Torbio	Career Link	Laborer	6/24/24	New Hire
Clarissa Park	Career Link	Laborer	6/24/24	New Hire
Danae Harper	Career Link	Laborer	6/24/24	New Hire
Daryl Thomas	Career Link	Laborer	6/24/24	Rehire
Dominic Ferraro	Career Link	Laborer	6/24/24	New Hire
Dwayne Burrows	Career Link	Laborer	6/24/24	New Hire
Elia Morales	Career Link	Laborer	6/24/24	Rehire
Elijah Cruz	Career Link	Laborer	6/24/24	Rehire
Elijah Walls	Career Link	Laborer	6/24/24	New Hire
Elyza Joseph	Career Link	Laborer	6/24/24	New Hire
Evan Bueno	Career Link	Laborer	6/24/24	New Hire
Evan Salgado	Career Link	Laborer	6/24/24	New Hire
Hailey Paulino	Career Link	Laborer	6/24/24	New Hire
Hunza Beyah-Kinchen	Career Link	Laborer	6/24/24	Rehire
Jaiden Ortiz	Career Link	Laborer	6/24/24	New Hire
Janacia Cruz	Career Link	Laborer	6/24/24	New Hire
Jayden Tucker	Career Link	Laborer	6/24/24	New Hire
John McKillop	Career Link	Laborer	6/24/24	New Hire
Jolie Mrakovcich	Career Link	Laborer	6/24/24	Rehire
Jordan Clark	Career Link	Laborer	6/24/24	Rehire
Jordyn Nelson	Career Link	Laborer	6/24/24	Rehire
Joseph Sokolowski	Career Link	Laborer	6/24/24	Rehire
Joy Peam	Career Link	Laborer	6/24/24	New Hire
Julius Martinez	Career Link	Laborer	6/24/24	Rehire
Kayla Notice	Career Link	Laborer	6/24/24	New Hire
Keanu Folio	Career Link	Laborer	6/24/24	New Hire
Kevonna Smith	Career Link	Laborer	6/24/24	New Hire
Kingtston Griffin	Career Link	Laborer	6/24/24	New Hire
Leilani Chacon-Flores	Career Link	Supervisor	6/24/24	New Hire
Lucius Leon	Career Link	Laborer	6/24/24	New Hire
Mariah Rivera	Career Link	Laborer	6/24/24	New Hire
Marta Perry	Career Link	Laborer	6/24/24	New Hire
Michelangelo Diaz	Career Link	Laborer	6/24/24	New Hire
Nanaadjoa Audo	Career Link	Laborer	6/24/24	New Hire
Neveah Jackson	Career Link	Laborer	6/24/24	New Hire
Rhnessa Dewitt	Career Link	Laborer	6/24/24	Laborer
Richard Rivera	Career Link	Laborer	6/24/24	New Hire
Rihana Avila Torbio	Career Link	Laborer	6/24/24	Rehire
Rossana Chobanova	Career Link	13 Career Couns/Case Mgr	6/3/24	New Hire/Replacement
Ruben Mendez	Career Link	Laborer	6/24/24	New Hire
Ryan Zeigafuse	Career Link	Laborer	6/24/24	New Hire
Sabrina Biggs-Grace	Career Link	Laborer	6/24/24	Rehire
Sara Brubaker	Career Link	Laborer	6/24/24	New Hire
Sebastian Reyes	Career Link	Laborer	6/24/24	New Hire
Sebastian Torres	Career Link	Laborer	6/24/24	Rehire
William Thomas	Career Link	Laborer	6/24/24	Rehire
Xavier Bryant	Career Link	Laborer	6/24/24	New Hire
Yessenia-Rose De La Rosa	Career Link	Laborer	6/24/24	Rehire
Zamora Burgher	Career Link	Laborer	6/24/24	Rehire
Alyssa Pizzo	C&Y	35 Casw 2	6/10/24	New Hire
Logan Impellizeri	Conservation	Laborer	6/17-8/9/24	New Hire
Nathaniel Leiser	Conservation	Laborer	6/17-8/9/24	New Hire
Santiago Churion	Conservation	Supervisor	6/17-8/9/24	New Hire
George Searfoss	Courts	20 Law Clerk	9/9/24	New Hire/Replacement
Samantha Whipple	DA	20 Law Clerk	8/15/24	New Hire/New Position
Lawrence Harris	Jail	CO	6/10/24	New Hire/Replacement
Rayna Othman	Jail	CO	6/10/24	New Hire/Replacement
Samantha McManus	Jail	7 Office Asst Sr - Part-time	6/17/24	New Hire/Replacement
Justin Alshusky	Maintenance	3 Custodian	6/3/24	New Hire/Replacement
Ismael Ramos	Sheriff	17 Deputy Sheriff	6/10/24	New Hire/Replacement
Kevin Comstock	Sheriff	Constable-Temp	6/3/24	New Hire
Salvatore Furino	Sheriff	Constable-Temp	6/3/24	Rehire
SEPARATIONS:				
Carol Miller	C&Y (TEFAP)	25 SSA 2 PT	3/10/20	Program Ended
Ginger Davis	C&Y (TEFAP)	25 SSA 2 PT	11/22/19	Program Ended
Gerald Kanyok Jr.	Courts	20 Law Clerk	9/6/24	Resigned
Christian Olivera	Maintenance	3 Custodian	5/17/24	Resigned
Anesha Pride	MDJ 43-3-03	8 Technician Sr.	6/7/24	Resigned
Katherine Vreeland	Voter Reg	7 Data Entry Clerk Temp	5/24/24	End of Temp Assignment
CHANGES:				
Michelle Hasker	Assessment	13 Field Assessor	6/28-7/14/24	LOA
Kileen Conaty	C&Y	35 Casw 2	6/8-7/10/24	LOA
Jessica Muehleien	Courts	13 Executive Assistant of Court Admin	4/13-5/25/24	Correct Job Title
Jessica Muehleien	Courts	13 Executive Assistant of Court Admin	4/3-5/25/24	Correct Job Title
Joshua Moxam	Courts	13 Executive Assistant of Court Admin	3/18/24	Correct Job Title
Joshua Moxam	Courts	13 Executive Assistant of Court Admin	6/3/24	Correct Job Title
Brian Webbe	DA	19 Detective Sergeant	5/21-5/24/24	LOA
Brian Webbe	DA	19 Detective Sergeant	5/25-11/24/24	Intermittent LOA
Emily McCartney	DR	12 Enforc Spec Sr	6/3/24	Lateral Transfer
Sherri Munch	DR	12 Work Search Spec	6/3/24	Lateral Transfer
Amy Weissbach	Jail	12 Admin Coordinator	5/16-11/15/24	Intermittent LOA
Corey Keida	Jail	18 Sergeant	4/1-4/15/24	Correct Job Title LOA
Edwin Altamirano	Jail	CO	5/20-11/19/24	Intermittent LOA
Gregory Armond	Jail	18 Sergeant	4/26-5/10/24	LOA
Gregory Armond	Jail	18 Sergeant	5/11-11/10/24	Intermittent LOA
James Wise	Jail	CO	5/21-7/1/24	Extend Mod Duty
Jennifer Shay	Jail	7 Office Asst Sr	5/13-11/12/24	Intermittent LOA
Laquan Jenkins	Jail	CO	8/12/23-5/17/24	LOA
Mikayla Moats	Jail	15 Drug & Alcohol Counselor	5/13/24	Updated Name
Rebecca Roth	Jail	CO	5/8-5/16/24	WC LOA
Rebecca Roth	Jail	CO	5/17-5/31/24	RTW Mod Duty
Silvia Korter	Jail	CO	4/22-10/21/24	Intermittent LOA
Stefan Leonard	Jail	CO	5/3-6/3/24	Extend LOA
Tara Doyle	Jail	CO	4/19-10/18/2024	Intermittent LOA
Tara Doyle	Jail	CO	5/11-6/11/24	Extend Mod Duty
Aubrey Levy	Maint	10 Admin Secretary	6/18-12/17/24	Intermittent LOA
Christopher Abel	Maint	4 Custodian Sr	5/22/24	Promotion
Deanna Hogan	MDJ 43-3-03	8 Tech Sr	6/10/24	Promotion
Laura Allen	MDJ	16 Audit & Training Coord	6/3/24	Promotion/Transfer
Sandra Noville-Nash	MDJ 43-2-01	8 Tech Sr	6/3-8/11/24	LOA
Russell Doyle	Sheriff	19 Lieutenant	1/2-3/7/24	Correct LOA Title
Russell Doyle	Sheriff	19 Lieutenant	1/2-3/7/24	Correct LOA Title
Ashley Berish	Voter Registration	12 Administrative Coordinator	6/5/24	Title Change
MISCELLANEOUS:				
Approve the request from District Attorney Michael Mancuso to temporarily downgrade one 22 Assistant District Attorney position to 20 Law Clerk				
Approve the removal of the following policies from the Employee Manual:				
Network and Information Systems Security				
Electronic Mail Retention and Disposition				
Electronic Mail				
Internet/Internet Access				
Social Media				
Microcomputer Policy Manual				
Disposal of Media and Procedures				
Modem Use				
Departmental Websites and Content Administration				
Adopt the following policies for the Employee Manual:				
Internet Usage				
Mobile Device Security				
Passwords				

- b) Approve/Ratify Requests to work additional hours:
 - i) Sherrif Office Overtime Report for the period ending: 05/19/2024
 - (1) Deputies 63.50 – hours
 - (2) Security 114.00 – hours
 - (3) Clerks 7.50 – hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) \$3,328,712.90 for week ending 05/17/2024
 - ii) \$2,710,010.26 for week ending 05/24/2024
 - iii) \$1,704,295.26 for week ending 05/31/2024
- b) Gross Payroll:
 - i) \$1,404,213.98 for the period ending 05/19/2024
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) \$132,578.16 on 05/15/2024
 - (2) \$83,826.19 on 05/22/2024
 - (3) \$76,434.85 on 05/29/2024
 - ii) Geisinger:
 - (1) \$140,797.00 on 05/13/2024
 - (2) \$72,435.13 on 05/20/2024
 - (3) \$4,313.24 on 05/20/2024
 - (4) \$99,257.96 on 05/29/2024
 - iii) Dental Claims:
 - (1) \$9,076.43 on 05/20/2024
 - (2) \$5,264.89 on 05/24/2024
 - (3) \$995.30 on 05/30/2024
 - (4) \$7,111.24 on 05/31/2024
 - iv) Flexible Spending Account:
 - (1) \$156.75 on 05/15/2024
 - (2) \$1,046.62 on 05/16/2024
 - (3) \$2,250.16 on 05/24/2024
 - (4) \$20.60 on 05/30/2024
 - (5) \$1637.36 on 05/31/2024

Chairman Christy noted that the Electronic Financial Transactions represent three (3) weeks of payments.

M-2024-176 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to Approve/Ratify the Travel Requests for the following: Area Agency on Aging, Assessment, Children and Youth Services, Conservation District, Controller, Correctional Facility, Grants, Vector Control, Veterans Affairs and Voter Registration.

M-2024-177 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker to authorize submittal of the Area Agency on Aging’s Planning and Service Area Plan for the period October 1, 2024, through September 30, 2028. After discussion Commissioner Laverdure and Chairman Christy voted yes. Vice-Chairman Parker voted no pending changes to the plan being made by Mary Claire Megargle, Director of Area Agency on Aging, motion carried.

M-2024-178 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by Children and Youth Services:

- (a) Execute a Subsidized Permanent Legal Custodian Agreement for J.D.
- (b) Execute a Subsidized Permanent Legal Custodian Agreement for J.M.

M-2024-179 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below:

- a) Ratify the Budget Adjustment Report dated 05/22/2024 totaling \$ 46,500.00
- b) Approve the Budget Adjustment Report dated 05/30/2024 totaling \$ 552,501.00
- c) Approve recommendation by Arro Consulting Inc. for Water Tank Replacement at MCCF bid to install two (2) 125,000 gallon standpipe tanks or one (1) 250,000 gallon elevated water tank
- d) Approve agreement with American Program Bureau, Inc. in the amount of \$80,000.00 for presentations as listed to be paid from Opioid Settlement Funding

- e) Execute the Third Amendment to Lease with Morgan Stanley Smith Barney Financing LLC to extend their lease at 701 Main Street through 08/31/2025 at a rate of \$20.95 per rsf through 08/31/2026 and then a rate of \$21.58 per rsf through 08/31/2028 and Tenant's Proportionate Share of Operating Expenses and Real Estate Taxes payable on a monthly basis as provided for and in accordance with the terms of Sections 13 of the Lease
- f) Approve change order with Richard Pierce Builders in the amount of \$9,500.00 for window repair, roof repair and walking mats at 701 Main Street Building
- g) Approve agreement with TextMyGov for a three-year period for texting solutions for county departments at a cost of \$15,000.00 per year
- h) Adopt Resolution expressing intent of county to issue debt for certain capital projects in an amount reasonably not to exceed \$5,000,000.00 (R-2024-5)

A RESOLUTION

OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA (THE "COUNTY"), EXPRESSING THE INTENTION OF THE COUNTY TO ISSUE DEBT IN ACCORDANCE WITH THE LOCAL GOVERNMENT UNIT DEBT ACT TO UNDERTAKE A PROJECT CONSISTING OF A CERTAIN CAPITAL PROJECT TO BE FINANCED THEREBY; DECLARING THE OFFICIAL INTENT OF THE COUNTY TO REIMBURSE THE COUNTY FOR EXPENDITURES MADE FOR SUCH CAPITAL PROJECT PRIOR TO AND AFTER THE DATE OF ADOPTION OF THIS RESOLUTION; REPRESENTING THAT REIMBURSEMENTS SHALL BE MADE FROM PROCEEDS OF ONE OR MORE TAX-EXEMPT OBLIGATIONS TO BE ISSUED TO FINANCE THE COSTS OF SUCH CAPITAL PROJECT; DECLARING THE INTENT OF THE COUNTY THAT THIS RESOLUTION COMPLY WITH THE PROVISIONS OF UNITED STATES TREASURY REGULATION SECTION 1.150-2; AUTHORIZING AND DIRECTING OFFICIALS OF THE COUNTY TOGETHER WITH THE COUNTY SOLICITOR, UNDERWRITER, AND BOND COUNSEL HERETOFORE APPOINTED BY THE COUNTY TO DO AND UNDERTAKE CERTAIN ACTION PREPARATORY TO AND IN FURTHERANCE OF THE ISSUANCE OF SUCH DEBT; AND RESCINDING PRIOR INCONSISTENT RESOLUTIONS.

WHEREAS, The County of Monroe, Commonwealth of Pennsylvania, (the "County") is a county of the fourth class and a political subdivision organized and existing under the laws of the Commonwealth of Pennsylvania (the "Commonwealth"); and

WHEREAS, The County is a local government unit as defined in the Local Government Unit Debt Act, 53 Pa. C.S. § 8001 *et seq.*, as amended and supplemented (the "Debt Act"), which defines "projects" that may be financed by the County pursuant to the Debt Act; and

WHEREAS, The County has determined to undertake a certain capital project consisting of, the planning, design, purchase, acquisition, additions, improvements, renovations, equipping, and construction or reconstruction, as applicable, of and to various buildings, facilities and grounds for governmental use by the County (collectively, the "Capital Project"); and

WHEREAS, The Board of Commissioners presently intends to finance the costs and expenses of the Capital Project, in whole or in part, from proceeds of one or more issues of tax-exempt obligations to be issued in a maximum aggregate principal amount reasonably expected not to exceed \$5,000,000.00 (the "Tax-Exempt Financing"); and

WHEREAS, The County reasonably expects to incur costs and to make capital expenditures in connection with the Capital Project prior to the date of issuance of a Tax-Exempt Financing, which capital expenditures constitute "Original Expenditures" within the meaning of Section 1.150-2(c) of the Regulations promulgated by the United States Treasury under Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, The County desires to reimburse the Original Expenditures from the proceeds of a Tax-Exempt Financing; and

WHEREAS, A declaration of official intent to reimburse the Original Expenditures with proceeds of the Tax-Exempt Financing is required by the Code, and accordingly, the County, in compliance with the Code, desires to so declare its official intent; and

WHEREAS, The County acknowledges that to the extent any part of the Capital Project is not eligible to be financed with obligations issued pursuant to Section 103 of the Code, the County will finance such project costs with funds that do not qualify as tax-exempt obligations pursuant to Section 103 of the Code; and

WHEREAS, The County heretofore appointed PNC Capital Markets LLC, Scranton, Pennsylvania, as underwriter with respect to one or more prior debt issuances, and by this Resolution, desires to appoint PNC Capital Markets LLC, as underwriter with respect to the financing plan for the Capital Project and the issuance of the Tax-Exempt Financing; and

WHEREAS, The County heretofore appointed Eckert Seamans Cherin & Mellott, LLC, Harrisburg, Pennsylvania, to serve as bond counsel with respect to one or more prior debt issuances, and by this Resolution desires to appoint Eckert Seamans Cherin & Mellott, LLC, as bond counsel with respect to legal matters relating to the Capital Project and the issuance of the Tax-Exempt Financing; and

WHEREAS, To the extent the Tax-Exempt Financing is hereafter issued to finance, in whole or in part, the Capital Project, the County desires to reimburse itself for expenditures paid from County funds on behalf of the Capital Project not more than sixty (60) days prior to the date of the adoption of this Resolution and thereafter, or as otherwise authorized, from proceeds of the Tax-Exempt Financing and to do so in accordance with regulations promulgated by the United States Treasury as 26 C.F.R. § 1.150-2 (the "Reimbursement Regulations"), proposed under authority of the Code; and

WHEREAS, The County desires to express its intent to issue debt of the County evidenced by the Tax-Exempt Financing and to hereby authorize and direct County officials, County solicitor, underwriter, and bond counsel to take all preparatory action, and otherwise hereby ratifies and confirms such prior action taken, required or deemed necessary and proper in order for the County to undertake the Capital Project and the financing thereof; and

WHEREAS, This Resolution is being presented to the Board of Commissioners of the County (the "Board") for its consideration and approval at a regularly scheduled public meeting, duly advertised and notice given in accordance with applicable law; and

WHEREAS, This Resolution, while expressing the County's determination to undertake the Project and the issuance of the Tax-Exempt Financing, the provisions hereof do not, and shall not be construed to, constitute the approval, or the actual issuance, of any debt, including the Tax-Exempt Financing.

NOW, THEREFORE, BE AND IT HEREBY IS RESOLVED, by the Board of Commissioners of County of Monroe that:

1. This Resolution constitutes a declaration of official intent, under the Code (26 C.F.R. §1.150-2), to reimburse the County for expenditures made with respect to eligible costs of the Capital Project. This official intent encompasses payment of Original Expenditures made not more than sixty (60) days prior to the date of adoption of this Resolution or thereafter, for which the County reasonably expects to reimburse itself from proceeds of the Tax-Exempt Financing.

2. The general, functional description of the Capital Project set forth in the recitals to this Resolution is incorporated herein. The County's funds to be used for the Project expenditures are reasonably expected to be made from the County Capital Reserve, being part of the General Fund, as may be reasonable and necessary from time to time. All Original Expenditures to be reimbursed will be permitted expenditures under the Code including but not limited to capital expenditures or costs of issuance with respect to the Tax-Exempt Financing. The expenditures made by the County which are to be fully or partially reimbursed in accordance with the intent of this Resolution relate to the expenditures deemed reasonably necessary for the Capital Project prior to the Tax-Exempt Financing.

3. To the extent that a specific designation is to be made for each expenditure paid from County funds for which a reimbursement allocation will be made under authority of this Resolution, the Chief Clerk of the County shall designate such expenditures and specify the amount of each expenditure.

4. The County shall allocate the proceeds from the Tax-Exempt Financing to reimburse Original Expenditures by making an allocation on its books and records maintained with respect to the Tax-Exempt Financing. Such allocation shall specifically identify the actual Original Expenditures to be reimbursed. Such allocation shall occur not earlier than the date on which Original Expenditures are paid and not later than eighteen (18) months after the later of: (a) the date on which the Original Expenditures were paid; or (b) the date on which the Project was placed in service, but in no event more than three (3) years after the Original Expenditures were paid.

5. The proceeds from the Tax-Exempt Financing used to reimburse the Original Expenditures will not be used for any of the following purposes: (a) within one (1) year of the date of the reimbursement allocation to "refund" another issue of tax-exempt obligations within the

meaning of Section 148 of the Code; (b) within one (1) year of the date of the reimbursement allocation to create or increase the balance in a “sinking fund”; (c) within one (1) year of the date of reimbursement allocation to create or increase the balance in a “reserve or replacement fund” within the meaning of the Code with respect to any tax-exempt obligation; or (d) to reimburse any person or entity of the County for any expenditure or any payment with respect to financing an expenditure that was originally paid with proceeds of any tax-exempt obligation.

6. The County hereby appoints PNC Capital Markets LLC, Scranton, Pennsylvania, as underwriter, for the Capital Project and with respect to the issuance of the Tax-Exempt Financing. The underwriter shall perform those duties usual and customary with respect to the Capital Project and the issuance of the Tax-Exempt Financing, or as otherwise hereafter requested by the County.

7. The County hereby appoints Eckert Seamans Cherin & Mellott, LLC, Harrisburg, Pennsylvania, as bond counsel, for the Capital Project and with respect to the issuance of the Tax-Exempt Financing. Bond counsel shall prepare those documents usual and customary for bond counsel to prepare as well as any other documents necessary to complete the financing of the Capital Project, or as otherwise hereafter requested by the County.

8. The authorization granted in this Resolution shall include authorization to prepare such financial and legal documents necessary and proper under federal and state law and customary in issuing tax-exempt, general obligation debt. County officials, County solicitor, and bond counsel are authorized and directed to take such action as is necessary and proper to fulfill the obligations imposed thereon by this Resolution subject at all times to ratification by the Board.

9. The County reasonably expects to consider action on an ordinance authorizing and approving the sale of the Tax-Exempt Financing, and the subsequent issuance thereof, at a public meeting on such later date as the County shall hereafter determine appropriate in light of all relevant circumstances relating to the Project

10. The County approves, ratifies and confirms all action heretofore taken by officers and other persons on behalf of the County in connection with the undertakings herein contemplated.

11. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of the County that such remainder shall be and shall remain in force and effect.

12. This Resolution will be made available after adoption to any member of the public upon request in any form made to the offices of the County Commissioners at the earliest practical time, but in no event more than thirty (30) days after the latter of adoption hereof or request.

13. This Resolution shall become effective immediately, and all resolutions or parts of resolutions inconsistent herewith are expressly repealed.

End of Resolution

- i) Approve funding agreement with Carbon-Monroe-Pike Drug & Alcohol Commission in the amount \$75,000.00 from the Opioid Settlement Funds for counseling, treatment and other related eligible services under the settlement agreement
- j) Accept proposal from Nauman Inc. to replace Heat Pump System on the 4th floor (rear office area) at 701 Main Street in the amount of \$14,972.00 (lowest of three (3) quotes)
- k) Add the following Vendors to the County List of Approved Vendors:
 - i) Commissioners:
 - (1) Mumford-Bjorkman Associates, Inc.
 - (2) TextMyGov Services
 - ii) Public Defender
 - (1) Medsecurity Experts Professional
 - (2) Medsecurity Experts Professional, LLC
 - iii) Information Technology and Services
 - (1) Linear Security Group, LLC
 - iv) Office of Emergency Management:
 - (1) Robert John Rudalavage

Chairman Christy explained the budget adjustments and reviewed the other items. He stated the agreement with TextMyGov will be paid with \$10,000 from Elections/Voter Registration and \$5,000.00 from the Information Technology and Services Department.

M-2024-180 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Elections/Voter Registration Department:

- a) Execute a three (3) year purchase agreement with Soch Inc./Integra to provide election assistance in the amount of \$13,306.00 for year one (1), \$11,377.80 for year two (2) and \$11,946.69 for year three (3)
- b) Execute a one (1) year Service Agreement With PFU America Inc. #SC50738942 and #SC50738943 to provide maintenance on scanners as part of the Clear Ballot Group contract approved by M-2024-99

M-2024-181 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Fiscal/Grants Department:

- a) Ratify authorization for the Grants Manager to electronically submit the FY 23-24 Violence Intervention and Prevention (VIP) in the amount of \$695,286.00 to continue the Community Partnership for Gun Safety Initiative
- b) Authorize the Grants Manager to submit the Letter of Intent for the 2024 Election Security Grant in the amount of \$5,776.18
- c) Approve submittal of the 2023 Community Development Block Grant in the amount of \$675,168.00 and authorize the Finance Director to electronically sign the grant contract

M-2024-182 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to accept a proposal from The Archer Company, LLC. to conduct a salary survey, update the County's classification plan and revise classification specifications in the amount of \$32,000.00 as requested by Human Resources.

M-2024-183 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to execute a Schedule of Services and Equipment with Altronics for Burglary/Panic Alarm System and Monitoring for MDJ Riley's office with the Installation Investment in the amount of \$2,136.00 to be paid from the PCorp Loss Prevention Grant and Standard Cell Monitoring for the year in the amount of \$420.00 as requested by the Magisterial District Court.

M-2024-184 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Office of Emergency Management:

- a) Accept a proposal from TuWay Communications to replace the defective antenna system on the VHF OES repeater at the Monroe County SGL38 tower site in the amount of \$9,512.00
- b) Ratify authorization for R.W. Masten to repair crack in corner of burn building for an amount of \$350.00 to be paid by PCorp Loss Prevention Grant

Chairman Christy noted that the defective antenna replacement will allow HAM radio operators to continue as a backup for emergency communications if needed.

M-2024-185 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to appoint/reappoint the following individuals to the Northeastern Pennsylvania Alliance MPO Technical Planning Committee, for the term of 07/1/24 through 06/30/26:

- i) County Representative: Christine Meinhart Fritz
- ii) County Representative Alternate: Nate Staruch
- iii) At-Large Representative: Roger Christman
- iv) At-Large Representative Alternate: Eric Koopman
- v) Urbanized Area Representative: John Christy
- vi) Urbanized Area Representative Alternate: Robert Gress

M-2024-186 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve Certification for Intergovernmental Transfers (IGT) Agreement in the amount of \$1,793,968.00.

M-2024-187 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Redevelopment of Monroe County:

- a) Approve Act 152 Demolition Funds to the West End Fire Company in the amount of \$15,030.00 for building demolition
- b) Approve the Program guidelines and Application for Funding Assistance for the Affordable Housing Grant Program beginning 07/01/2024
- c) Approve funding request of \$80,000.00 for the 2024 Affordable Housing Grant Program:
 - i) Family Promise of the Poconos, Inc. \$20,000.00
 - ii) Sheperd’s Maternity house \$20,000.00
 - iii) The Salvation Army \$20,000.00
 - iv) Safe Monroe \$20,000.00

R-2024-6 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to adopt a resolution of Local Match for State Operating Financial Assistance in the amount of \$229,954.00 for 2024-2025.

RESOLUTION BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE

The Commissioners of Monroe County, Pennsylvania resolves
 (Name of Governing Body) (Name of Municipality)

and certifies that it will provide Monroe County Transportation Authority local funds in the amount of
 (Name of Local Transportation Organization)

\$ 229,594 to match state funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2024 - 25 .

Further, the Monroe County Commissioners resolves and certifies that the required amount
 (Name of Governing Body)

of local matching funds will be provided no later than the end of the State Fiscal Year, June 30, 2025. The following schedule indicates dates and payments of eligible local matching funds:

<u>Payment Date</u>	<u>Payment Amount</u>
<u>September 30, 2024</u>	\$ <u>57,398.50</u>
<u>December 31, 2024</u>	\$ <u>57,398.50</u>
<u>March 31, 2025</u>	\$ <u>57,398.50</u>
<u>June 30, 2025</u>	\$ <u>57,398.50</u>
_____	\$ _____

End of Resolution

M-2024-188 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the Capital Purchase Report dated 05/30/2024 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
TOTAL APPROVED CAPITAL						\$ -
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						\$ -
GRANT FUNDED & OTHER:						
Courthouse Expansion	305.4600.9575.0000	Capital Expenditure	6	Recycling and waste receptacle sets	Office Service Co - State Contract	9,481.56
TOTAL GRANT FUNDED & OTHER						\$ 9,481.56
TOTAL CAPITAL REQUESTS						\$ 9,481.56

M-2024-189 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve actions listed below:

- a) Approve the Capital Purchases Report dated 05/30/2024 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
TOTAL APPROVED CAPITAL						\$ -
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						\$ -
GRANT FUNDED & OTHER:						
Domestic Relations	157.4187.9575.0000	Capital Expenditure	3	Desktop scanners	Gov-C - Lowest Quote	2,892.60
Information Systems	101.4172.9575.0000	Capital Expenditure	1	Firewall for Internet bandwidth expansion	Iron Bow - Single Source	28,790.51
TOTAL GRANT FUNDED & OTHER						\$ 31,683.11
TOTAL CAPITAL REQUESTS						\$ 31,683.11

b) Ratify the Computer Capital Purchases Report dated 05/31/2024 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
TOTAL APPROVED CAPITAL						\$ -
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						\$ -
GRANT FUNDED & OTHER:						
Voter Registration	101.4120.8800.0001	Grant Expenses	7	Cameras with wave VMS	Linear Security- State Contract	\$19,324.49
TOTAL GRANT FUNDED & OTHER						\$ 19,324.49
TOTAL CAPITAL REQUESTS						\$ 19,324.49

Commissioner Laverdure noted that many of the budget adjustments for Aging and Children and Youth are due to their budgets being based on a fiscal year. Chairman Christy explained they work on the state calendar which is a fiscal year.

Chairman Christy stated he was asked by the Community Foundation of Monroe County to announce that from 7:00 p.m. June 6 through 7:00 p.m. June 7 is NEPA Gives, he shared the QR code.

Chairman Christy stated Monroe County will have a large community presence at festivals and fairs to distribute Narcan and Rx Destroyer.

Chairman Christy asked if there was any public comment.

Theresa Pesce spoke about her concerns for emergency preparedness for the November election. Ms. Pesce also recited an excerpt from an article written by Jeffrey Rosen and David Rubenstein from The National Constitution Center.

Chairman Christy stated there is an emergency preparedness plan in place and the county has experience in implementing it due to hurricanes and power loss.

Janet Smith restated her concerns about Commissioner Laverdure's oath of office as commissioner.

The meeting was adjourned at 10:00 a.m.

Robert J. Gress, Chief Clerk/Administrator

M-2024-171 thru M-2024-189
R-2024-5 thru R-2024-6