



MONROE COUNTY BOARD OF COMMISSIONERS
September 2, 2026

The regular meeting of the Monroe County Board of Commissioners was held on Wednesday, September 2, 2026, in the Commissioners' Public Meeting Room at the Monroe County Administrative Center with the following present: Chairman John D. Christy, Vice-Chairman David C. Parker, Commissioner Sharon S. Laverdure, Solicitor Deborah L. Huffman, Chief Clerk/Administrator Robert J. Gress and Administrative Secretary Cindy Cook.

Chairman Christy called the meeting to order at 9:30 a.m.

Chairman Christy announced that the Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance with the Department of Human Service, for the period of July 1, 2026, through June 30, 2027, was listed on the agenda under Fiscal/Grants and Transportation Authority. The Grant Agreement will be voted on under the Transportation Authority.

There was no public comment on agenda items.

Chairman Christy recessed the regular meeting at 9:32 a.m. and opened the Monroe County Community Development Block Grant FFY 2025 First Public Hearing on behalf of East Stroudsburg Borough and Stroudsburg Borough.

Jennifer Petersen, Executive Director, Redevelopment Authority of Monroe County presented a power point overview of the CDBG program. Ms. Petersen stated Monroe County, East Stroudsburg Borough and Stroudsburg Borough will begin the grant planning and application process for the FFY 2026 CDBG program with a submission deadline of October 30, 2026. Ms. Petersen provided a program overview and stated today's public hearing is the first of two hearings to seek input and questions from the public. There were no questions or public comments.

Chairman Christy closed the public hearing at 9:43 a.m. and continued with the regular meeting.

M-2026-260 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the minutes of August 19, 2026, Commissioners' Meeting.

M-2026-261 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to amend Motion #2026-234 dated 08/05/2026 reflecting five-year contract with Axon Enterprises, Inc. for the period 08/01/2026-07/31/2031 rather than 01/01/2027-12/31/2031 with no other changes to agreement.

M-2026-262 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to present a certificate of special recognition to Ellen Phraner to recognize the naming of Ellen's Park.

Commissioner Laverdure stated the park is lovely and Ms. Phraner put in an amazing amount of time to beautify the park. Commissioner Laverdure asked everyone to please visit the park which is located on Bryant Street in Stroudsburg.

M-2026-263 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below:

a) Personnel Agenda:

- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Overtime Report for pay period ending 08/23/2026
 - (1) Deputies – 125.25 hours
 - (2) Security – 53 hours
 - (3) Clerks – 20.50 hours

M-2026-264 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve/ratify the actions listed below:

- a) Vouchers Payable:
 - i) Dated 08/21/2026 in the amount of \$754,210.28
 - ii) Dated 08/28/2026 in the amount of \$1,719,518.16
- b) Gross Payroll:
 - i) For Pay Period ending 08/23/2026 in the amount of \$1,567,700.36
- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) Dated 08/19/2026 in the amount of \$61,868.25
 - (2) Dated 08/25/2026 in the amount of \$85,617.53
 - (3) Dated 08/27/2026 in the amount of \$5.15
 - ii) Geisinger:
 - (1) Dated 08/17/2026 in the amount of \$148,710.88
 - (2) Dated 08/24/2026 in the amount of \$89,839.82
 - iii) Dental Claims:
 - (1) Dated 08/21/2026 in the amount of \$7,282.20
 - (2) Dated 08/27/2026 in the amount of \$1,116.00
 - iv) Flexible Spending Account:
 - (1) Dated 08/21/2026 in the amount of \$1,554.35
 - (2) Dated 08/28/2026 in the amount of \$495.24

M-2026-265 Motion Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve/ratify the Travel Requests for the following: Adult Probation, Assessment, Children and Youth, Planning and Treasurer.

M-2026-266 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by Children and Youth Services:

- a) Execute amended Adoption Assistance agreement for A.M.
- b) Execute amended Subsidized Permanent Legal Custodianship agreements for the following:
 - i) A.T.
 - ii) M.T.
- c) Execute the following Purchase of Service Agreements for the period 07/01/2026-06/30/2027:
 - i) Bancroft with a contract limit of \$500,000.00 (residential program services)
 - ii) Cornell Abraxas Group, LLC with a contract limit of \$875,000.00 (residential services)
 - iii) Heroic Healing Group, LLC with a contract limit of \$300,000.00 (community group home)

M-2026-267 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below:

- a) Ratify the Budget Adjustment Report dated 09/02/2026 totaling \$2,804.00
- b) Approve the Budget Adjustment Report dated 09/02/2026 totaling \$83,300.00
- c) Ratify new agreement with Thomson Reuters for West Complete to remove automatic renewal clause with no change in monthly charges
- d) Authorize the chief clerk to advertise 2027 annual bids
- e) Approve payment of \$1,000.00 to Barrett Township Historical Society from Hotel Tax Fund
- f) Approve/Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) Recovery Revolution in the amount of \$54,000.00 for inmate's fresh start treatment program

- g) Accept the lowest responsible quote in the amount of \$15,825.60 from Richard Pierce Builder, Inc. to replace three doors and frames for the following:
 - i) Old Inmate Door
 - ii) Juvenile Probation Entrance
 - iii) Sheriffs’ Office
- h) Add the following Vendors to the County List of Approved Vendors:
 - i) Adult Probation:
 - (1) ID Creator
 - ii) ITS
 - (1) Park Place Technologies LLC

M-2026-268 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to accept quote from Advanced Electronic Security (AES) to provide time and material service to evaluate the existing intercom and video surveillance systems at a standard rate of \$150.00 with a 2.5 hour minimum during normal business hours and \$225.00 per hour for after-hours/emergency service as requested by the Correctional Facility.

M-2026-269 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Fiscal/Grants department:

- a) Ratify authorization for Ashley Kerrick, Grants Manager to electronically submit the FY27 STOP Formula Grant Program 2025-2027 Continuation for the period 01/01/2027 - 12/31/2027 in the amount of \$125,000.00 to improve services to victims/survivors of sexual assault, domestic violence, dating violence and stalking
- b) Amend Motion #2026-30 dated 01/21/2026 to approve Continuum of Care FY2024 in the amount of \$69,554.00 to move \$15,000.00 from Pocono Area Transitional Housing (PATH) to Other Contracted Services (Rental Assistance)
- c) Execute Homeless Assistance Program (HAP) and the Human Services Development Fund (HSDF) Sub-recipient contracts for 2026-2027 as follows:

HAP Allocation 2026-2027

Pocono Area Transitional Housing	Bridge Housing Services	\$12,736.00
The Salvation Army East Stroudsburg	Emergency Shelter Services	\$12,736.00
Resources for Human Development	Case Management	\$ 6,444.00
Family Promise of the Poconos	Emergency Shelter Services	\$12,736.00
Safe Monroe, Inc DBA Women’ Resources	Emergency Shelter Services	<u>\$12,736.00</u>
Total		\$57,388.00

HSDF Allocation 2026-2027

CMP MH/DS	Adult Services	\$48,000.00
Sights for Hope	Generic Services	\$10,157.00
Pocono Services for Families & Children	Children and Youth	<u>\$26,000.00</u>
Total		\$84,157.00

M-2026-270 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by Information Technology and Services:

- a) Execute a Plan Supplement with Fraser Advanced Information Systems for Eight (8) Sharp BP B427PW copiers at an additional charge of \$91.00 per month for the Courtrooms
- b) Ratify Change Order MCTS-1 with Thomson Reuters Court Management Solutions and authorize Patricia Clancy, Director, to sign the order updating the timeframe with no additional cost
- c) Ratify Change Order # 4 with Ring Central in the amount of \$3,528.00 for implementation of phone services for the Domestic Relations office
- d) Execute agreement with Revise Software Systems for period 09/01/2026 through 09/30/2031 at a total cost of \$79,600.00 for new web site services for the 5 years
- e) Ratify Amendment amending the Case Management Software System Agreement dated 10/26/2017 with West Publishing Corp d/b/a Thomson Reuters extending the term of the agreement to 09/30/2026 with up an additional forty-five (45) days and

add subsection that contractor agrees that there will be no fee with respect to the services provided during the extended term

M-2026-271 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the actions listed below as requested by the Probation department:

- a) Ratify Pocono Mountain School District Application for use of school facilities at PEC for various dates in 2026 at no cost to the county
- b) Execute contract with GovAI Software Solutions to provide a Drug Test Notification service as an add-on service to original contract at a cost of \$25.00 enrollment fee and \$8.00 per month for each participant, JRI-2 grants funds will cover the add-on service

M-2026-272 Motion by Vice-Chairman Parker, seconded by Commissioner Laverdure and carried to approve the actions listed below as requested by the Transportation Authority:

- a) Acknowledge receipt of the 2025 Audit and Financial Statements for year ending 12/31/2025
- b) Approve Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance with the Department of Human Services for the period 07/01/2026 – 06/30/2027

M-2026-273 Motion by Vice-Chairman Parker, seconded by Vice-Chairman Parker and carried to approve the Capital Purchases Report dated 09/02/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
Correctional Facility	101.4232.9575.0000	Capital Expenditure	50	Motorola Portable Radios	Radio Maintenance Inc. - State Contract	\$ 41,900.00
District Attorney	101.4194.9575.0000	Capital Expenditure	1	Workstation	ULINE - Lowest Quote	1,203.64
TOTAL APPROVED CAPITAL						\$ 43,103.64
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						\$ -
GRANT FUNDED & OTHER:						
Voter Registration	101.4120.8800.0001	Grant Expenses	1	Electronic Clock Time & Date	NEPA Business Products - Lowest	\$ 993.64
TOTAL GRANT FUNDED & OTHER						\$ 993.64
TOTAL CAPITAL REQUESTS						\$ 44,097.28

M-2026-274 Motion by Commissioner Laverdure, seconded by Vice-Chairman Parker and carried to approve the Computer Capital Purchases Report dated 09/02/2026 as follows:

DEPARTMENT	ACCOUNT #	ACCOUNT DESCRIPTION	QTY	ITEM	Vendor	AMOUNT
APPROVED CAPITAL:						
TOTAL APPROVED CAPITAL						\$ -
REQUESTS WITH TRANSFER: (see Budget Adjustment Report)						
TOTAL REQUESTS W/TRANSFER						\$ -
GRANT FUNDED & OTHER:						
Register & Recorder	601.4153.8800.0000	Program Expenses	1	iPad with Wi-Fi service	T-Mobile - Lowest Quote	\$ 378.95
TOTAL GRANT FUNDED & OTHER						\$ 378.95
TOTAL CAPITAL REQUESTS						\$ 378.95

Vice-Chairman Parker spoke about the old schoolhouse located in Stroud Township that was torn down last week. Vice-Chairman Parker researched this situation and discovered that there is a Historic Preservation Plan that was created in 1980 and is on file in the Planning Commission as well as the libraries. Vice-Chairman Parker encouraged people who are interested in preserving historic structures to read the plan and he also recommended possibly forming a committee as the plan recommends and the county has some resources available to assist.

Vice-Chairman Parker spoke about the open house at Parkside Chapel that was held over the weekend. Parkside Chapel is the only building in both Paradise Township and Barrett

Township on the National Historic Registry. Vice-Chairman Parker encouraged everyone to check out the Passport Trail which features sixteen buildings.

Vice-Chairman Parker announced the presentation of the Music of 1776 which will be held on Sunday, September 13, 2026, at 2:00 p.m. at Mountainhome United Methodist Church and the production 1776 which will be held October 23rd, 24th and 25th at Notre Dame High School.

Commissioner Laverdure announced the Office of Emergency Management will be holding Public Safety Day on Saturday, September 26 from 11:00 a.m. – 4:00 p.m. and the event is free to attend.

Theresa Pesce stated in reference to Vice-Chairman Parker's comments she attended a Stroudsburg Borough Council meeting and a gentleman named Danny Younger is conducting an archaeological dig to uncover Fort Hamilton.

Chairman Christy asked if there was any public comment.

Theresa Pesce commented on the Community Partnership for Gun Safety survey and her right to know requests and the right to know request law definitions.

Dulce Ridder commented on the vehicle-related disturbance that took place on Main Street recently. Ms. Ridder stated a meeting should take place between the county, borough, police and district attorney to create a plan to stop the disturbances taking place on Main Street.

John Jakobsen gave an update on the Community Partnership for Gun Safety and stated over four hundred (400) gun locks have been distributed. Mr. Jakobsen stated in addition to the monthly gun safety presentations he and Dr. Toleno have been able to give presentations at Penn Estates, Pocono County Place and have a presentation scheduled for Saw Creek Estates.

The meeting was adjourned at 10:10 a.m.

Robert J. Gress, Chief Clerk/Administrator

M-2026-260 through M-2026-274