

**REGISTER OF WILLS  
OF MONROE COUNTY**

ONE QUAKER PLAZA, ROOM 106  
STROUDSBURG, PA 18360  
(570) 517-3359 FAX (570) 517-3873

REGISTER & RECORDER  
KATE BEST

SOLICITOR  
JASON R. COSTANZO, ESQ.

**FEE BILL  
EFFECTIVE NOVEMBER 17, 2025**

**JCS FEE ON ALL NEWLY OPENED ESTATES** \_\_\_\_\_ \$ 41.25  
**AUTOMATION FEE ON ALL NEWLY OPENED ESTATES** \_\_\_\_\_ \$ 5.00

**LETTERS OF ADMINISTRATION**

1,000 to 4,999 \_\_\_\_\_ \$ 40.00  
5,000 to 9,999 \_\_\_\_\_ \$ 50.00  
10,000 to 19,999 \_\_\_\_\_ \$ 60.00  
20,000 to 29,999 \_\_\_\_\_ \$ 70.00  
30,000 to 39,999 \_\_\_\_\_ \$ 80.00  
40,000 to 49,999 \_\_\_\_\_ \$ 90.00  
50,000 to 74,999 \_\_\_\_\_ \$100.00  
75,000 to 100,000 \_\_\_\_\_ \$110.00  
Each additional \$100,000 or fraction there of \_\_\_\_\_ \$ 50.00

**LETTERS TESTAMENTARY**

Estates not exceeding \$1,000.00 (Single page Will) \_\_\_\_\_ \$ 30.00  
Each additional page of Will \_\_\_\_\_ \$ 3.00  
Codicil – (single page) \_\_\_\_\_ \$ 20.00  
Each additional page of Codicil \_\_\_\_\_ \$ 3.00  
1,000 to 4,999 \_\_\_\_\_ \$ 40.00  
5,000 to 9,999 \_\_\_\_\_ \$ 50.00  
10,000 to 19,999 \_\_\_\_\_ \$ 60.00  
20,000 to 29,999 \_\_\_\_\_ \$ 70.00  
30,000 to 39,999 \_\_\_\_\_ \$ 80.00  
40,000 to 49,999 \_\_\_\_\_ \$ 90.00  
50,000 to 74,999 \_\_\_\_\_ \$ 100.00  
75,000 to 100,000 \_\_\_\_\_ \$ 110.00  
Each additional \$100,000 or fraction there of \_\_\_\_\_ \$ 50.00

Issuing Letters DBN or DBNCTA (no additional assets) \_\_\_\_\_ \$ 15.00

**PLEASE NOTE**

An additional probate fee will be charged when the Inventory or Inheritance Tax Return is filed and the assets are higher than that listed on the petition.

## **REGISTER OF WILLS FEE BILL**

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Short Certificates_____	\$ 5.00
Renunciations (each)_____	\$ 10.00
Bond (where required)_____	\$ 10.00
Receipt, Release and Refunding Bond (each)_____	\$ 15.00
Family Settlement Agreement_____	\$ 50.00
Commission to take affidavits (includes mailings sent certified)_____	\$ 60.00
Taking affidavits of witnesses or personal representative for documents filed in another county_____	\$ 15.00
Filing and entering Caveat_____	\$ 15.00
Caveat Bond_____	\$ 10.00
Filing Citation and other papers requiring potential hearings_____	\$ 15.00
Subpoena_____	\$ 10.00
Fee for scheduling of Hearing_____	\$250.00
Filing certified/Exemplified Copies of Letters of Administration/Letters Testamentary _____	\$ 60.00
Issuing Exemplified copies of instruments_____	\$ 60.00
Affidavit of Foreign Fiduciary_____	\$ 10.00
Issuing certified copies of instruments_____	\$ 30.00
Certified copy of instruments when customer has made copies_____	\$ 10.00
Filing other documents not specifically noted above_____	\$ 10.00
Filing Proof of Publication_____	\$ 2.00

#### **NOTE**

Any potential hearings will require a \$250.00 for transcript fee and office fee including postage and copying.

#### **INHERITANCE TAX FEE BILL**

Filing Inheritance Tax Return (must be in duplicate)_____	\$25.00
Fee applicable to insolvent and supplemental tax returns	
Inventory & Appraisement_____	\$25.00
Each additional page_____	\$ 3.00
Certified copy of Payment of Inheritance Tax_____	\$15.00

#### **NOTE**

Please be advised that the first page of the Inventory filing fee is paid at time of probate; if Inventory is filed with more than one page each additional page has a fee of \$3.00 per page.