



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
April 1, 2026

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Monroe County Farmland Preservation - Robert W. Field

OLD BUSINESS

Approve the minutes of March 18, 2026, Commissioners' Meeting

PROCLAMATIONS AND CERTIFICATES

Fair Housing Month – April 2026

Sexual Assault Awareness Month - April 2026

Chandler Nicholas Smith – Eagle Scout

Daniel Cunningham – Eagle Scout

2026 Pocono Chamber of Commerce Youth Appreciation Award:

Jasmine Chapman- PA Career Link

Ven Gattis- Pleasant Valley High School

Bryn Medina- Notre Dame Jr-Sr High School

Cesar Santiago- East Stroudsburg High School South

Ashley Szelesta- East Stroudsburg High School North

Brianna Szmak- Pocono Mountain West High School

Jaylyn Tinnirello- MCTI

Zeke Tscherne- Pocono Mountain East High School

Kirstyanna Ward- Stroudsburg High School

NEW BUSINESS

1) Personnel:

a) Agenda:

b) Approve/Ratify Requests to work additional hours:

i) Sheriff's Office Overtime Report for pay period ending 03/22/2026

(1) Deputies – 25.25 hours

(2) Security – 62.75 hours

(3) Clerks - 25.50 hours

2) Electronic Financial Transactions (Ratify):

a) Vouchers Payable:

i) Dated 03/20/2026 in the amount of \$1,848,698.30

ii) Dated 03/24/2026 in the amount of \$1,506,321.59

b) Gross Payroll:

i) For pay period ending 03/22/2026 in the amount of \$1,570,178.40

c) Healthcare Benefits Payments:

i) Highmark Blue Cross/Blue Shield:

(1) Dated 03/17/2026 in the amount of \$86,811.57

(2) Dated 03/24/2026 in the amount of \$117,653.01

(3) Dated 03/27/2026 in the amount of \$5.15

ii) Geisinger:

(1) Dated 03/17/2026 in the amount of \$116,133.22

(2) Dated 03/17/2026 in the amount of \$2,495.61

(3) Dated 03/24/2026 in the amount of \$121,152.69

(4) Dated 3/30/2026 in the amount of \$106,116.88

- iii) Dental Claims:
 - (1) Dated 03/20/2026 in the amount of \$7,356.19
 - (2) Dated 03/27/2026 in the amount of \$8,772.64
 - (3) Dated 03/27/2026 in the amount of \$1,105.20
- iv) Flexible Spending Account:
 - (1) Dated 03/20/2026 in the amount of \$3,280.18
 - (2) Dated 03/27/2026 in the amount of \$1,601.83

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – Area Agency on Aging, Assessment, Children & Youth, Conservation District, Correctional Facility, Emergency Services, Planning, Public Defender and Vector Control

4) Area Agency on Aging:

- a) Appoint Heidi Fareri to the Aging Advisory Council for a term to expire 12/31/2028

5) Children and Youth Services:

- a) Approve the following Purchase of Service Agreement for the term 07/01/2025 through 06/30/2026:
 - i) Bethany Home, Inc., DBA Bethany Children’s Home – contract limit \$125,000.00 (independent living)
 - ii) Community Options, Inc. – contract limit \$500,000.00 (group home)
 - iii) Metta Place Youth Home LLC – contract limit \$200,000.00 (group home)
- b) Approve submittal of the Budget Amendment Request for the period 07/01/2024 through 06/30/2025 in the amount \$20,623,693.00

6) Commissioners’ Office:

- a) Approve the Budget Adjustment Report dated 04/01/2026 totaling \$30,850.00
- b) Accept Proposal from Schoonover & Vanderhoof, Architects, LLC to provide the scope of renovations to the Chestnuthill, Eldred, Polk and Ross Magisterial District Justice Office 43-3-04 at a cost of \$10,800.00
- c) Approve Change Order #1 Negley’s Well Drilling with an addition of \$8,085.00 for pilot bore for casing and Change Order #2 a deduction of \$10,900.00 for backhoe work with new contract total of \$107,021.26
- d) Approve proposal from AES for installation of 6 door contacts and cables in the amount of \$7,138.00
- e) Approve proposal from E.F. Possinger & Sons, Inc. in an amount of \$8,000.00 for digging sediment pits, closing pits, removing filter bags and drill spoils and restoring well area
- f) Approve the following allocations to be paid from Hotel Tax Funds:

i) VIP Studios- Founders’ Day	\$ 150.00
ii) Stroud Region Open Space and Recreation Commission- America 250 Run	\$1,776.00
iii) Juneteenth Celebration- Fine Arts Discovery Series Inc. DBA Sherman Theater	\$2,000.00
iv) ABC Trophy- Civil War Plaque	\$2,150.00
v) Vietnam Veterans of America Pocono Chapter 678 -Moving Wall Program	\$4,000.00
vi) Stroudsburg Borough- America 250 Events	\$10,000.00
vii) Blue Ridge Hook and Ladder Fire Company- West End Fireman’s Festival	\$15,000.00
- g) Approve the following Opioid Grant from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
 - i) Memorandum of Understanding and Agreement with Path to Peace in the amount of \$25,000.00
 - ii) Memorandum of Understanding and Agreement with Northbound in the amount of \$66,300.00 for program setup and treatment
 - iii) Memorandum of Understanding and Agreement with Carbon-Monroe-Pike Drug & Alcohol Commission in the amount of \$75,000.00
- h) Add the following Vendors to the County List of Approved Vendors:
 - i) Fiscal/Grants:
 - (1) 325 Prospect EFH, LLC
 - (2) Vancamp Properties, LLC
 - (3) Savannah Sanchez
 - (4) Alison Tiru
 - (5) Claritzabel Reyes
 - (6) Rachel Crisante
 - ii) Aging:
 - (1) Roxann Gardner

- iii) Planning:
 - (1) Longstreth Sporting Goods, LLC

7) Fiscal/Grants:

- a) Ratify submittal of the 2026 Court Interpreter Services Grant Application for 2025 costs in the amount of \$158,422.78
- b) Approve authorization for the Fiscal Director, Jennifer Barclay to electronically sign the State and Local Cybersecurity Grant Program (SLCGP) Contract on behalf of Commissioner Christy in the amount to be determined for the period 12/1/2025 through 11/30/2028
- c) Approve the Grants Manager, Ashley Kerrick, to electronically sign the FY24 Byrne State Crisis Intervention Program Local Solicitation (SCIP) Contract (2024-BC-LS-4762 in the amount of \$200,000.00 for the period 01/01/2026 through 09/30/2027
- d) Execute the CSBG 2026 Monroe Sub-Recipient Contracts as listed below:

CSS Shepard’s Maternity Home	\$	10,000
Family Promise of Monroe County	\$	81,000
Monroe County Meals on Wheels	\$	25,000
Pleasant Valley Ecumenical Network	\$	25,000
Pocono Services for Families & Children	\$	55,000
Pocono Area Transitional Housing	\$	42,000
Salvation Army	\$	85,840
Resources for Human Development	\$	33,000
Stroud Region Open Space & Rec Commission	\$	10,000
Safe Monroe	\$	14,000
MONROE COUNTY TOTAL		\$ 380,840

8) Information Technology and Services:

- a) Ratify Change Order for implementation services with RingCentral to extend and complete project in the amount of \$12,600.00
- b) Ratify Confidentiality Agreement with West Law Publishing Corporation d/b/a Thompson Reuters, Paperless Solutions, Inc. and Monroe County for migration to Paperless Solutions
- c) Ratify Service Agreement with Service Express, LLC for the period of 04/01/2026 through 09/30/2026 for IBM AS400 support in the amount of \$8,812.50
- d) Approve Infrastructure Recovery Proposal with 1111 Systems in the amount of \$3,939.39

9) Office of Emergency Services:

- a) Defer action on the bid for COOP/COG Plan until the 04/15/2026 Commissioners’ Meeting

10) Monroe County Transportation Authority:

- a) Acknowledge receipt of the Financial Statements and Supplemental Information for the period ending 12/31/2025

11) Planning Commission:

- a) Approve agreement of sale for the purchase of an agriculture conservation easement with Robert W. Field in the amount of \$213,800.00
- b) Execute contract with Michael D. Bilger to conduct Aquatic Macroinvertebrate Laboratory Sub-sampling in the amount of \$13,962.00 for 39 samples
- c) Execute contract with Microbac to conduct the 2026 Water Quality Testing in the amount of \$15,141.75

12) Probation:

- a) Ratify the submittal of the Juvenile Probation Services Grant Award Notice/Invoice in the amount of \$96,795.00 for the period July 1, 2025, through June 30, 2026

13) Computer Capital Purchases:

- a) Ratify the Computer Capital Purchases Report dated 04/01/2026 totaling \$58,990.76
- b) Approve the Computer Capital Purchases Report dated 04/01/2026 totaling \$937.80

Miscellaneous

Public Comment

Other Meetings

Board of Elections	10:30 a.m.
Salary Board	11:00 a.m.
Board of Assessment Revision	1:30 p.m.