



MONROE COUNTY BOARD OF COMMISSIONERS  
AGENDA  
July 3, 2024

Open meeting

Moment of Silence and Pledge of Allegiance

9:30 am Monroe County Community Partnership for Gun Safety Strategy Plan

Public Comment – Agenda Items Only

Amend Motion 2024-201 dated 06/20/2024 to change capital purchase report to segregate \$41,652.70 to Seating, Inc. total remains same

Amend Motion 2024-201 dated 06/20/2024 to correct the amount of the refrigerators for the Correctional Facility from \$2,481.00 to \$2,097.00. A decrease of \$387.00

Amend Motion 2024-200 dated 6/20/2024 increasing the PA State Police 2024-25 Automobile Theft/Motor Vehicle Insurance Fraud Grant by \$3,678.55 for a total grant amount of \$134,010.55

Ratify the opening of the Monroe County Parking Garage Maintenance bids as follows:

CPS Construction	\$683,295.00	10% Bid Bond
Sealcreate Contracting	\$553,734.00	10% Bid Bond
D&M Construction	\$720,000.00	10% bid Bond
South Shore Construction	\$513,090.00	10% Bid Bond
MAARV Waterproofing	\$750,000.00	10% bid Bond
Pullman SST	\$715,779.00	10% Bid Bond

**OLD BUSINESS**

Approve the minutes of the 06/20/2024 Commissioners' Meeting

**PROCLAMATIONS AND CERTIFICATES**

David Juchnicki – Eagle Scout

**NEW BUSINESS**

**1) Personnel:**

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
  - i) Sherrif Office Overtime Report for the period ending: 06/16/2024
    - (1) Deputies – 85.50 hours
    - (2) Security –101.50 hours
    - (3) Clerks – 3.50 hours

**2) Electronic Financial Transactions (Ratify):**

- a) Vouchers Payable:
  - i) \$3,065,337.80 for week ending 06/21/2024
  - ii) \$1,458,411.33 for week ending 06/28/2024
- b) Healthcare Benefits Payments:
  - i) Highmark Blue Cross/Blue Shield:
    - (1) \$67,107.88 on 06/05/2024
  - ii) Geisinger:
    - (1) \$101,779.80 on 06/24/2024
  - iii) Dental Claims:
    - (1) \$5,993.22 on 06/21/2024
    - (2) \$1,056.35 on 6/27/2024
    - (3) \$6,218.06 on 6/28/2024

- iv) Flexible Spending Account:
  - (1) \$721.24 on 06/21/2024
  - (2) \$1,285.28 on 6/28/2024

**3) Travel Authorizations (Approve/Ratify):**

- a) Approve/Ratify the Travel Request Report – Assessment and Vector Control

**4) Area Agency on Aging:**

- a) Approve the following contract addenda agreements for the period July 1, 2024, through June 30, 2025:
  - i) CareSphere, LLC. RX Home Health Services, Inc. for personal care and home support services at \$22.00 per hour
  - ii) Beck “n” Call for personal care and home support services at \$24.96 per hour
  - iii) PurFoods, LLC. d/b/a Mom’s Meals for home delivered at rates of \$6.33 or \$7.27 per hour for renal or pureed meal with instant milk
  - iv) Monroe County Meals on Wheels at rates for home delivered meals of: Cold with milk/juice at \$6.85, Hot with milk or juice at \$7.17 and frozen with milk or juice at \$7.00 per meal
  - v) Lifeline Systems Company for Personal Response System at \$28.00 per month for landline and cellular PERS
  - vi) Kelly L. Lombardo, Esquire at \$150.00 per hour for Legal Consulting Services
  - vii) Traditional Home Care, LLC for personal care and home support services at \$19.00 per hour
  - viii) Simplura Health Group d/b/a Caregivers America for personal care and home support services at \$19.85 per hour

**5) Children and Youth Services:**

- a) Execute a Purchase of Service Agreement for the period July 1, 2024- June 30, 2025, with:
  - i) County of Chester contract limit totaling \$500,000.00 (Secure Detention and Shelter)
  - ii) KidsPeace Children’s Hospital, Inc. contract limit totaling \$150,000.00 (Treatment and Education Services)
  - iii) KidsPeace National Centers, Inc. contract totaling \$160,000.00 (Residential Services and Treatment)
- b) Execute a Purchase of Service Agreement for the period July 1, 2024 – June 30, 2028, with Bucks County contract limit totaling \$450,000.00 (Secure Detention and Shelter)

**6) Commissioners’ Office:**

- a) Ratify the Budget Adjustment Report dated 06/20/2024 totaling \$479,054.00
- b) Approve the Budget Adjustment Report dated 6/28/2024 totaling \$453,371.00
- c) Approve agreement with Strauser Nature’s Helpers Lawncare in the amount of \$980.00 for mowing at Goose Pond dam and \$700.00 for mowing at Leavitt Branch dam per recommendation of county engineer
- d) Authorize submittal of Non-Conforming Use Application to the Borough of Stroudsburg for Property at 528 Thomas Street in the amount of \$100.00
- e) Accept proposal from Marion Hill Associates, Inc., as recommended by RKR Hess, Division of UTRS for the Leavitt Branch Dam Diver for an Outlet Drawdown System Inspection and removal of small debris in the amount of \$8,750.00
- f) Execute agreement with Arro Engineering in the amount of \$82,500.00 for design and bidding of the water system at MCCF/PVM
- g) Approve agreement with Brightly Software for Scheduling Software creation and support in the amount of \$35,569.36 with contract payments as follows:
  - i) 8/01/2024-12/31/2024 \$ 0
  - ii) 01/01/2025-12/31/2025 \$14,824.35
  - iii) 01/01/2026-12/31/2026 \$15,713.81
  - iv) 01/01/2027-12/31/2027 \$16,656.64
- h) Authorize chief clerk to advertise the following bids:
  - i) Inmate Food Services
  - ii) Inmate phone and technology
- i) Add the following Vendors to the County List of Approved Vendors:
  - i) Commissioners
    - (1) Marion Hill Associates Inc.
    - (2) Rooted Environmental, LLC

**7) Correctional Facility:**

- a) Approve contract addendum with PrimeCare Medical, Inc. to adjust invoices to reflect a monthly cost of \$245,375.62 for Comprehensive Health Care Services and \$4,518.00 for DUI Center Costs. The contracted total monthly dollar rate and total contract cost and all other terms of the agreement not inconsistent with this addendum shall remain in full force and effect

**8) Grants:**

- a) Ratify authorization for the Grant Manager, Jennifer Strauch to electronically submit the FY 24 County Reentry Strategic Plan Grant for the period October 1, 2024- September 30, 2025, totaling \$14,893.00
- b) Ratify Submittal of response to PA Department of Community and Economic Development as follows:
  - i) Regarding 2021 CDBG Program C000082274 and acknowledge receipt of acceptance of correction by PA DCED
  - ii) Regarding 2023 CSBG Program C000082258 and 2020-2023 ESG C000080269 and acknowledge receipt of acceptance of correction by PA DCED

**9) Monroe County Transportation Authority (MCTA):**

- a) Approve the Medical Assistance Subrecipient Monitoring Contract with MCTA to provide medical assistance transportation services at a rate of \$22.66 per trip, for the period of July 1, 2024, through June 30, 2025

**10) Probation Department:**

- a) Approve Amendment #1 with University of Cincinnati Research Institute extending training period through September 30, 2024, due to scheduling issues
- b) Approve application for use of facilities with Pocono Mountain School District @ PEC for training in 2024-2025 School year

**11) Redevelopment Authority:**

- a) Execute Subrecipient Agreement by and between the County of Monroe, and Redevelopment Authority for the FY 2023 CDBG Program totaling \$675,168.00 contract #C000088590 (Monroe County \$403,473.00, Stroudsburg Borough \$116,010.00 and East Stroudsburg Borough \$157,685.00)
- b) Approve Act 152 Demolition Grant Application with Smithfield Township totaling \$40,000.00 for property at 274 Marshalls Creek Road (16.6.1.1)

**12) Capital Outlay Purchases:**

- a) Approve Capital Purchase dated 06/28/2024 totaling \$2,987.61

**13) Computer Capital Purchases:**

- a) Ratify the Computer Capital Purchase Report dated 06/25/2024, totaling \$911.14

**Miscellaneous**

**Public Comment**

**Other Meetings**

Assessment Board            1:30 p.m.