MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
October 21, 2026

Open meeting

Moment of Silence and Pledge of Allegiance

Public Comment – Agenda Items Only

Assessment Corrections to the duplicate, Deborah Storman, Chief Assessor

Final Public Hearing – Monroe County CDBG FFY 2026 on behalf of East Stroudsburg Borough and Stroudsburg Borough, Jennifer Petersen, Director, Redevelopment Authority of Monroe County

OLD BUSINESS

Approve the minutes of October 7, 2026 Commissioners' Meeting

Ratify the opening of the Drug, Alcohol and Counseling Services at the Monroe County Correctional Facility request for proposals on October 8, 2026 at 2:00 p.m.

Forensic Counseling Associates	$165.00 per hour	yearly amount not provided
Recovery Revolution	$80.00 per hour	$99,840.00 per year
Pyramid Healthcare	no hourly fee provided	$275,928.00 per year

PROCLAMATIONS AND CERTIFICATES

None

NEW BUSINESS

1) **Personnel:**
   a) Agenda:
   b) Approve/Ratify Requests to work additional hours:
      i) Sheriff's Overtime Report for pay period ending 10/04/2026:
         (1) Deputies – 97 hours
         (2) Security – 142.25 hours
         (3) Clerks – 8.50 hours

2) **Electronic Financial Transactions (Ratify):**
   a) Vouchers Payable:
      i) Dated 10/02/2026 in the amount of $988,455.64
      ii) Dated 10/02/2026 in the amount of $25,000.00
      iii) Dated 10/09/2026 in the amount of $512,209.65
      iv) Dated 10/16/2026 in the amount of $2,066,447.35
   b) Gross Payroll:
      i) For the pay period ending 10/04/2026 in the amount of $1,594,050.78
   c) Healthcare Benefits Payments:
      i) Highmark Blue Cross/Blue Shield:
         (1) Dated 10/06/2026 in the amount of $91,592.40
         (2) Dated 10/13/2026 in the amount of $193,966.53
      ii) Geisinger:
         (1) Dated 10/05/2026 in the amount of $102,958.25
         (2) Dated 10/13/2026 in the amount of $120,746.82
         (3) Dated 10/13/2026 in the amount of $2,789.94
         (4) Dated 10/19/2026 in the amount of $82,342.69
      iii) Dental Claims:
         (1) Dated 10/13/2026 in the amount of $4,334.00
         (2) Dated 10/16/2026 in the amount of $7,577.60

iv) Flexible Spending Account:
(1) Dated 10/13/2026 in the amount of $1,293.71
(2) Dated 10/16/2026 in the amount of $1,054.92
(3) Dated 10/19/2026 in the amount of $209.00

3) Travel Authorizations (Approve/Ratify):

a) Approve/Ratify the Travel Request Report – Area Agency on Aging, Assessment, Children and Youth Services, Commissioners, Conservation District, Planning, Treasurer, Vector Control and Veterans Affairs

4) Children and Youth Services:

a) Approve submittal of the Fourth Quarter Act 148 for FY 2025-2026 totaling $21,062,417.00
b) Accept service agreement with Dispatch Answering Service in the amount of $150.00 one-time account programming fee, $25.00 per billing period and $1.00 per patched calls
c) Execute Adoption Assistance Agreements for the following:
i) A.C.
ii) K.C.
iii) L.L

5) Commissioners' Office:

a) Ratify the Budget Adjustment Report dated 10/21/2026 totaling $315,501.00
b) Approve the Budget Adjustment Report dated 10/21/2026 totaling $104,843.00
c) Ratify authorization for Chief Clerk to advertise the availability of Requests for Funding Proposal (RFP) applications for the Community Services Block Grant (CSBG) 2027
d) Approve the use of Courthouse Square on October 24, 2026 from 1:00 p.m. – 3:00 p.m. for a rally against sexual violence/supporting Jane Doe
e) Approve invoice for labor to complete tree and shrub removal and disposal from the Leavitt Dam slope including weed whacking of guard rail and entrance gate wire barrier in the amount of $1,750.00
f) Award the Monroe County Correctional Facility Drug, Alcohol and Counseling Services RFP to Recovery Revolution with a maximum annual contract amount of $99,840.00 ($80.00 per hour)
g) Approve/Ratify the following Opioid Grants from the Opioid Settlement Funds consistent with the uses allowed under the Opioid Settlement Agreement, Exhibit E:
i) Memorandum of Understanding with Path to Peace. in the amount of $151,000.00 for recovery assistance and services
ii) Memorandum of Understanding with Path to Peace. in the amount of $30,000.00 for housing assistance
iii) Memorandum of Understanding with We Have a Choice Recovery House for Men, LLC /Justin's House in the amount of $12,800.00 for recovery house assistance expansion
h) Approve the following payments from the hotel tax funds:
i) Payment of $3,000.00 to co-sponsor Steel Hearts: The John Henry Musical
ii) Payment of $1,137.06 to Pins by Design LLC
i) Add the following Vendors to the County List of Approved Vendors:
i) Aging:
(1) Rafael Rivera
ii) Register and Recorder:
(1) Store More Store

6) Fiscal/Grants:

a) Ratify authorization for Ashley Kerrick, Grants Manager to electronically sign the Monroe County FY 2025-2026 VOCA Grant Contract (2023-VF-05-46994) in the amount of $138,202.00 for the period 10/01/2026-09/30/2027
b) Ratify authorization for John D. Christy, Authorized Representative to sign the State Food Purchase Program Grant Agreement in the amount of $303,218.99 for the period 07/01/2026 – 06/30/2027
c) Approve submission of the 2025/26 State Food Purchase Program Final Report in the amount of $303,501.04

7) Information Technology and Services:

a) Ratify acceptance of and authorize for Robert Gress, Chief Clerk/Administrator to sign proposal from Illuminated Integration to replace one (1) LEA Professional CS88D amplifier in the amount of $2,531.81

8) Office of Emergency Management:

a) Approve purchase of Intelligent Training System Base Package to replace the current inoperable piece at a cost of $10,412.43

9) Pleasant Valley Manor:

a) Acknowledge receipt of the 2025 Audit for the period ending 12/31/2025

10) Redevelopment Authority:

a) Ratify submittance of annual re-evaluation Environmental Review for East Stroudsburg Project – Maple Ave. and Berwick Heights

b) Approve the following items for the FFY 2026 CDBG Application

i) General Application Certification (Monroe County, obo East Stroudsburg Borough, obo Stroudsburg Borough)
ii) Disclosure Report
iii) Resolution for Application Submission to DCED
iv) Language Access Plan Certification
v) Fair Housing Resolution
vi) Section 504 Officer Designation – Appoint Jennifer L. Petersen
vii) Program Plans and Policies for CDBG Entitlement Program
viii) Cooperation Agreement – on behalf of East Stroudsburg Borough
ix) Cooperation Agreement – on behalf of Stroudsburg Borough
x) Lobbying Certification Form
xi) Worker Protection and Investment Form
xii) Force Account Certification
xiii) Federal Funding Accountability & Transparency Act

11) Capital Outlay Purchases:

a) Approve the Capital Purchases Report dated 10/21/2026 totaling $32,772.89

12) Computer Capital Purchases:

a) Approve the Computer Capital Purchases Report dated 10/21/2026 totaling $60,736.58

Miscellaneous

Public Comment

<u>Other Meetings</u>

Salary Board	11:00 a.m.
Retirement Board	1:30 p.m.