

KEN MORRIS  
SHERIFF



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OFFICE OF THE SHERIFF  
COUNTY OF MONROE  
STROUDSBURG, PA 18360

## **Deputy Sheriff** **Pre-Application Form**

Deputy Sheriff's work under unique and demanding conditions. The job duties include the potential danger of bodily injury in the form of assaults by prisoners, during the effect of an arrest, forcibly if necessary, using handcuffs and other restraints; subduing resisting suspects with the use of hands, feet and other approved techniques, tools and weapons in self-defense, as well as protecting law abiding citizens and visitors of the County.

**If you are interested in a career in the Monroe County Sheriff's Office, you must first read the following general prerequisite requirements to determine if you first qualify to apply for the position of Deputy Sheriff:**

1. Qualified candidates must be a high school graduate or have earned their general equivalency diploma (G.E.D.)
2. Qualified candidates must have attained prior certification under the Sheriff & Deputy Sheriffs' Training Act or the Pa Municipal Police Training Act 120, a college degree related to the criminal justice field, military experience related to law enforcement, a minimum of One (1) year of work related experience in the field of criminal justice/law enforcement profession; or equivalent combination of job related education, training, experience and past leadership skills which provides the minimum requisite knowledge, skills and abilities for this job.

**\* Employment within the "SECURITY" field does not meet the minimum prerequisite qualifications or requirements for this position.**

**\* Those that have successfully completed the PA Act 120 and do not have current certification may apply if such training was completed within the past (2) years from the date of application.**

3. Qualified candidates must be at least (21) years of age and a US citizen.
4. Qualified candidates must live within the state of Pennsylvania and within a (40) minute travel time of the physical location of the Sheriff's Office.
5. Qualified candidates must have a valid PA driver's license with no restrictions or violations within the past (3) years. Candidate must be able to demonstrate they are lawfully allowed to carry a firearm.
6. Qualified candidates must submit to and successfully pass an extensive criminal history and background check including the submission of fingerprints to the State Police Central Repository and the Federal Bureau of Investigation. Additionally, applicants will need to obtain a clean Child Abuse History report, submit to a check of the applicant's credit history.
7. Qualified candidates may be required, at their own expense, to submit to and pass a physical & psychological exam and drug screen prior to employment.

8. Qualified candidates shall provide the names and contact information of three (3) friends/references and their previous employers from the last five (5) years for the purpose of reference interviews to be conducted.
9. Candidates must successfully pass a pre-physical agility test, written exam, and oral candidate board review.
10. A review of the applicant's employment information from each previous law enforcement employer.

\*Preferences will be given to those candidates that are previously, Act 120 or/Act 2-Act 114 trained and veterans with experience and training in the criminal justice/law enforcement field.

**The following are Post Qualifications and requirements:**

1. Candidates must successfully complete their Deputy Sheriff's Act training within (1) year from the date of hire and prior to completion of probation.
2. Candidates must successfully qualify annually in firearms proficiency in accordance with Chapter 8 MCSO Firearms Policy/ Use of Force.
3. Candidates must certify and maintain recertification with Baton, Taser, OC (Oleo Capsaicin) Spray, CPR, First Aid, AED and HAZMAT Awareness, Defensive Tactics, Firearms Retention, NCIC and JNet training.
4. Candidates must maintain Deputy Sheriff certification and recertification through mandated bi-annual "Continuing Education and Update Training."
5. **Candidates must be willing to work any shift on a possible rotating basis, work mandatory overtime, be available for "call out" status and assist with "Public Service, Community Education details and other related assignments as scheduled.**
6. Candidates must be willing to accept this position, if hired/appointed, at an annual starting salary with benefits based on the job classification & union salary scale. (Human Resources)

**If you have read and reviewed all the general qualifications and conditions of employment and are convinced that you affirmatively meet "all" prerequisite, requisite and post qualifications, you may continue to fill out an application for employment for the Monroe County Sheriff's Office. You are also required to sign this form and submit the same with your completed application.**

I, \_\_\_\_\_, have read, reviewed and understand the general qualifications and  
 (Print Name)  
 conditions for employment and hereby affirm that I meet or exceed the same for consideration of employment as a Deputy Sheriff.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

(Revised 6/2021)

