



MONROE COUNTY BOARD OF COMMISSIONERS
AGENDA
May 15, 2024

Open meeting

Moment of Silence and Pledge of Allegiance

9:30am Tax Equity and Fiscal Responsibility Act (TEFRA) Hearing for the Lehigh Valley Hospital and Lehigh Valley Pocono Hospital Projects

Corrections to the Duplicate, Cindy Treible, Chief Assessor

Public Comment – Agenda Items Only

OLD BUSINESS

Approve the minutes of the 5/01/2024 Commissioners' Meeting

PROCLAMATIONS AND CERTIFICATES

1. Monroe County Independent Living Class Completion
 - a.) Kevin Davis
 - b.) Kaylee Elliss
 - c.) Taj Gaudino
 - d.) Abigail Grella
 - e.) Kingtriston Griffin
 - f.) Cayden Heller
 - g.) Jayden Hoffman
 - h.) Joseph Keyes
 - i.) Za'Niyah Kitt
 - j.) Z'Kirah Kitt
 - k.) Eclipse Martin
 - l.) John Melo
 - m.) Taylor Nystrom
 - n.) Rain Ortiz
 - o.) Isaiah Pena
 - p.) Kimberly Simon
 - q.) Lisa Stallard
 - r.) Lilliana Storm
 - s.) Queentrinity Williams
2. Vigon Distribution Center – Ribbon Cutting
3. Reeders United Methodist Church – 140th Anniversary

NEW BUSINESS

1) Personnel:

- a) Agenda:
- b) Approve/Ratify Requests to work additional hours:
 - i) Sheriff's Office Overtime Report for the period ending:
 - (1) Deputies 40.50 - hours
 - (2) Security 55.50 - hours
 - (3) Clerks 0 - hours

2) Electronic Financial Transactions (Ratify):

- a) Vouchers Payable:
 - i) \$982,809.97 for week ending 05/03/2024
 - ii) \$774,631.60 for week ending 05/10/2024
- b) Gross Payroll:
 - i) \$1,337,646.25 for week ending 05/05/2024

- c) Healthcare Benefits Payments:
 - i) Highmark Blue Cross/Blue Shield:
 - (1) \$231,871.42 on 4/30/2024
 - (2) \$93,632.44 on 5/7/2024
 - ii) Geisinger:
 - (1) \$221,436.47 on 4/30/2024
 - (2) \$101,411.32 on 5/7/2024
 - iii) Dental Claims:
 - (1) \$6,460.25 on 5/3/2024
 - (2) \$1,043.40 on 5/3/2024
 - (3) \$8,691.24 on 5/10/2024
 - iv) Flexible Spending Account:
 - (1) \$2,501.23 on 5/3/2024
 - (2) \$1,641.11 on 5/10/2024

3) Travel Authorizations (Approve/Ratify):

- a) Approve/Ratify the Travel Request Report – Adult Probation, Area Agency on Aging, Commissioners, Conservation District, Planning, Vector Control, Voter Registration

4) Carbon-Monroe-Pike Drug & Alcohol Commission Inc.:

- a) Appoint Evelyn Robles to the Carbon-Monroe-Pike Commission Board with a term to expire May 31, 2027

5) Commissioners' Office:

- a) Approve Budget Adjustment dated 05/08/2024 in the amount of \$361,665.00
- b) Approve/Ratify authorization for the Chief Clerk to advertise the following:
 - i) Notice to receive sealed Bids for Monroe County Parking Garage Maintenance
 - ii) Notice of availability of Requests for Funding Proposal (RFP) applications for Supplemental Funds to Emergency Food and Shelter programs in Monroe and Pike Counties
- c) Ratify continued representation by Attorney David M. Steckel with new firm Fitzpatrick, Lentz & Bubba and authorize Flamm, Walton & Heimbach to release legal files to Attorney Steckel
- d) Ratify Agreement between Northampton County Area Community College, Northampton County Area College Foundation and County of Monroe pertaining to Right of First Refusal and Contribution Payment
- e) Accept proposal from Marion Hill Associates, Inc., as recommended by RKR Hess, Division of UTRS for the Goose Pond Run Dam Diver for a Detailed Gate Valve and Outlet Drawdown System Inspection in the amount of \$8,750.00
- f) Add the following Vendors to the County List of Approved Vendors:
 - i) Information Technology and Services
 - (1) Iron Bow LLC
 - ii) Office of Emergency Management
 - (1) The Melt Wagon
 - (2) Thomas W. Kociuba
 - iii) Commissioners
 - (1) Bushkill Fire Company
 - (2) Walker Consultants, Inc.
- g) Adopt Resolution pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") requires that the applicable elected representative of the governmental unit on behalf of which bonds are to be issued and of each governmental unit having jurisdiction over the area in which any facility, with respect to which financing is to be provided from the net proceeds of the bonds, is located, approve the bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code for the Lehigh Valley Hospital and Lehigh Valley Pocono Hospital Projects Tax Equity and Fiscal Responsibility Act (TEFRA)

6) Correctional Facility:

- a) Accept proposal from Rooted Environmental Consulting, LLC for Wetland Services at a rate of \$1,750.00 for a Wetland Evaluation & Report
- b) Ratify professional services agreement with Midlantic Engineering for geotechnical engineering services at MCCF for \$10,500.00

7) District Attorney:

- a) Accept a proposal from Kudu Creative to create an awareness campaign for Law Enforcement Treatment Initiative (L.E.T.I) for a total cost estimate of \$27,875.00

8) Emergency Services:

- a) Authorize Maryellen Keegan, Director to sign Memorandum of Understanding (MOU) with Tobyhanna Army Depot to ensure coordination of resources in the event of an act of terrorism, natural disaster or any other emergency requiring off-installation support

9) Grants:

- a) Ratify Authorization for the Grants Manager to electronically submit the FY24 Intermediate Punishment Treatment Program Grant in the amount of \$90,000.00 to be used to hire a full-time case management specialist
- b) Ratify Authorization for the Grants Manager to electronically submit the FY25-27 STOP Violence Against Women Formula Grant in the amount of \$125,000.00 to improve services to victims/survivors of sexual assault, domestic violence, dating violence and stalking
- c) Ratify Authorization for the Grants Manager to electronically submit the FY23-24 Indigent Defense Grant Program Funds in the amount of \$95,528.00 to significantly contribute to the retention and recruitment of attorneys for the Monroe County Public Defender Office
- d) Approve the Emergency Solution Grant 2023-25 Sub-recipient contracts for the period January 26, 2024 through August 31, 2024 as listed:

Emergency Shelter -	Family Promise	Operations & Essential Services	\$ 33,700
Emergency Shelter -	SAFE Monroe	Operations	\$ 7,500
Emergency Shelter -	Stroudsburg Wesleyan Church	Operations	\$ 10,000
Homelessness Prevention-	Family Promise	Services, Financial & Rental Assistance	\$ 12,000
Rapid Rehousing -	Family Promise	Services, Financial & Rental Assistance	\$ 36,000
		Total	\$99,200

10) Planning Commission:

- a) Reappoint the following to the Monroe County Planning Commission Board
 - i) Nicole Murray with a term to expire 12/31/2027
 - ii) Charles Vogt with a term to expire 12/31/2027

11) Pleasant Valley Manor

- a) Accept a proposal from Datom Products, Inc. for the abatement of asbestos gasket insulation from an incinerator in the amount of \$1,350.00

12) Capital Outlay Purchases:

- a) Ratify the Capital Purchases Report dated 05/09/2024 totaling \$53,150.84

13) Computer Capital Purchases:

- a) Approve the Computer Capital Purchases Report dated 05/09/2024 totaling \$32,736.67

Miscellaneous

Public Comment

Other Meetings

Salary Board	11:00 a.m.
Retirement Board	1:30 p.m.